**KIOWA FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS MEETING**

**May 14, 2014**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 14th day of May 2014, with the roll call of members as follows:

Jim Jerrold Present

Rick Kolm Present

Steve Schantz Present

Ann Alley Present

Lynn Frank Present

The Board of Directors convened at 1900 and Chairman Jim Jerrold called the meeting to order.

**Approval of Agenda:**

Steve Schantz made a motion to approve the Agenda for May 14, 2014. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Correspondence:**

**Approval of Minutes:**

Ann Alley made a motion to approve Kiowa Fire Board of Directors meeting minutes of April 9, 2014, as written. Lynn Frank seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Approval of Checks:**

Steve Schantz made a motion to approve Kiowa Fire District check #6667 through #6725 and void check #6696 as reviewed by all Board members. Lynn Frank seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Public Hearings**

None

**Report of Officers, Professional Consultants & Committees:**

***Fire Chief Gerry Lamansky came before the Board to discuss the following items:***

**Call Volume**: For the past month there were 30 calls. YTD is 104 calls. Volunteer hours logged is 1703 shift hours for the month of April.

**Energy Mineral Impact Grant Application**. Chief requested approval to submit an Energy Mineral Impact Grant to rechassis the 1988 GMC brush truck. The grant would be approximately $62,000 and is a 25 to 50% match. Steve Schantz made a motion to move forward with the Energy Mineral Impact Grant to rechassis the 1988 GMC brush truck with the grant match to be from the contingency line. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Miscellaneous**:

* Tender-221 was initially going to be advertised for $10,000.00, however after speaking with FireTec they suggested a listing price of $16,500.00. An offer has been received from Hugo Fire for $12,000.00 which we have accepted. They have finalized the acquisition of funds as of today and we are scheduling a time for pick-up, most likely this weekend. Hugo Fire saw our ad on the Colorado State Fire Chief’s website and therefore we will not have to pay a 10% commission to FireTec.
* Still waiting to hear from the AFG Grant committee regarding our hose grant. (approximately $110,000.00 @ 5% match)
* Submitted a VFA wild land grant for the purchase of more shelters and new chain saws. Awards will be announced June 16-20. ($4,055.00 @ 50%)
* Received a $250.00 grant from Wal Mart in recognition of Greg Albers Sr.’s volunteer service.
* More of our members became S130/S190 certified in wild land operations.
* Received 3 refrigerated beverage coolers donated by Wal Mart. We kept one and donated one to North Central Fire and one to Elizabeth Fire.
* New carpet was installed by the Chief and Chris Albers in the office area at a cost of approximately $600.00. It is believed that the old carpet was approximately 13 years old.
* Annual driving record checks were performed on our personnel without any issues.

***Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:***

**Election:** Geri reported that the election process has been completed and the certificate of results have been filed with the Division of Local Government.

**Bank Accounts**: Ann Alley make a motion to remove Rickard Kolm from both Colotrust accounts, Bank of the West account and Community Bank account and the safety deposit box at Bank of the West. Lynn Frank seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Ann Alley made a motion that signors on both Colotrust accounts, Bank of the West account, Community Bank of Colorado account and safety deposit box be Jim Jerrold, Steve Schantz, Ann Alley, Lynn Frank, Debbie Ullom and Geri Scheidt. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Monthly Summary Report:** The Board had no questions regarding Geri’s monthly summary report that was submitted.

***Attorney Bob Tibbals came before the Board to discuss the following items:***

**Audit Attorney Opinion Letter:** Bob reported that he will make full disclosure regarding the DA investigation for the attorney opinion letter for the 2013 audit.

***ECCA Board Representative Report:*** Next Board meeting is June 2nd at the Elizabeth Town Hall.

***EMS Representative Report:*** Deputy Chief Tim Rossette reported that the power amplifier for the repeater is out. The cost for a new repeater is $1,800 with installation. Steve Schantz made a motion to purchase a new repeater with installation not to exceed $2,000. Ann Alley seconded. The roll having been called, the Chairman declared the motion carried and so ordered.

***Volunteer Representative Report:*** The District has several new volunteers. Membership meetings have been changed to quarterly meeting to accommodate more trainings. Gun raffle will take place this fall.

**Unfinished Business:**

**New Business:**

**Ambulance Accounts:**  Outstanding YTD A/R is $26,423.66 for the month of April.

**Executive Session**: Steve Schantz made a motion that the Kiowa Fire Protection District Board of Directors will now go into Executive Session pursuant to C.R.S. 24-6-402(3) & (4), to discuss legal matters and/or pending legal action with the District’s Attorney, which in the opinion of the attorney, who will be in attendance during the Executive Session, believes that all or a portion of the discussion will constitute privileged attorney/client communications with Debbie Ullom in attendance. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Steve Schantz made a motion that the Kiowa Fire Protection District Board of Directors will now come out of Executive Session with the Attorney for the Board. No formal action was taken by the Board, including, but not limited to, any proposed policy, position, resolution, rule or regulation or formal action in contravention with C.R.S. 24-6-402(4). No further record was kept of this Executive Session. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Statement:** The Kiowa Fire District’s Attorney reaffirms that only attorney/client privilege communications were discussed in the Executive Session and that no decisions were made during this Executive Session.

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Jim Jerrold, Chairman Robert L. Tibbals Jr., Attorney

**SECURITY PLAN FOR ADMINISTRATIVE COMPUTER:**

Steve Schantz made a motion to approve the acquisition of a hard drive backup up to $100.00 for the security plan as discussed but no action taken for backups and security of the admin computer which will be maintained offsite. Ann Alley seconded motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Public Comment:**

None.

No further business coming before the Board, the meeting was adjourned at 2036 with the next scheduled meeting to commence approximately 1900 on Wednesday, June 11, 2014.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

**KIOWA, COLORADO**

**APPROVED BY: REVIEWED BY:**

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**ATTEST: SECRETARY**

**BY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Secretary for the Board of Directors**