

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
April 8, 2015**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 8th day of April 2015, with the roll call of members as follows:

Jim Jerrold	Present
Steve Schantz	Present
Lynn Frank	Present
Ann Alley	Present
Debbie Ullom	Absent-Excused

The Board of Directors convened at 1900 and Chairman Jim Jerrold called the meeting to order.

Approval of Agenda:

Ann Alley made a motion to approve the Agenda for April 8, 2015. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Correspondence:

Thank you card from Ann Alley for the flowers, cards and participation at Larry's funeral service.

Received emails from citizens that they are working on maintenance agreements w/County regarding private road maintenance.

Chief submitted pictures of the car accident on Comanche Creek & Hwy 86.

Received two thank you letters from hospital staff regarding outstanding care given to the patient on scene.

Approval of Minutes:

Steve Schantz made a motion to approve Kiowa Fire Board of Directors meeting minutes of March 11, 2015. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Approval of Checks:

Ann Alley made a motion to approve Kiowa Fire District check #6984 through #7010 and void check #7003 & #7009 as reviewed by the Board members. Lynn Frank seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Public Hearings:

None_

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerry Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 32 calls. 2015 YTD calls are 80. In March 2015, the volunteers logged 1282.0 shift hours for an average of 41.3 hours daily. For the 32 responses, there was an average of 3.12 responders per call.

ISO Inspection: Chief has not received any reports from the ISO Inspector at this time.

Wakefield & Associates: Chief reported that he sent the outstanding collections from Wakefield & Associates in the amount of \$224,485.69 to EMS Billing Services for review. And the breakdown by year was sent to Debbie and Bob. For accounts that are older than six years, the District can send letters stating that due to circumstances bills were not followed up with and ask if they would consider remitting payment. The amount to collect for accounts that less than 6 years is \$89,887.57 and the Board discussed the District sending out notices to the accounts that could potentially still be collected.

Building Maintenance: Chief report that the outside building lights will be installed this month.

Vehicle Maintenance: Chief reported that Chief 220 has developed rust and corrosion and need to be repaired. Chief received quotes for the repairs and the estimated cost is \$750.00. The vehicle is a 2007 Ford Expedition that has 106,000 miles. Steve made a motion to accept the quote from Franktown Restoration not to exceed \$750.00. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Grants: Chief reported that the District was not successful in being awarded the Firefighter Safety & Disease Prevention Grant. The 2014 VFA Grant was not awarded to Kiowa Fire District.

Development Proposals: Chief reported that he has received a proposal for a new church on CR 150 and Kiowa-Bennett Road. The pre-application meeting is Tuesday, April 21st

Station #1 Property Line: Chief reported that the District cannot build on the easement on the south side of Station #1. Chief will submit a request for quotes to fix the drainage and repair the surface of this area.

Copier Machine: The Board reviewed copier machine proposals from Complete Business Systems. Ann Alley made a motion to accept the proposal from CBS for a new color copier with a monthly lease/maintenance amount of \$279.00 per month. Lynn Frank seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

The Board had no questions regarding the Chief's monthly report.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Elections Department: Geri reported that she received a letter from the Elections Department that the District needs to review and sign-off and/or correct the addresses and county road names within Kiowa Fire District and return to the Elections Department by June 1st. Bob will write a letter for Jim's signature.

2014 Audit: Geri reported that the field portion of the 2014 audit has been rescheduled to April 18th.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Tibbals came before the Board to discuss the following items:

Bob will work with EMA Consultants to obtain patient account information.

Bob will draft a collection letter for the outstanding ambulance accounts with Wakefield & Associates.

Bob reported that he will be submitting a clean audit representative letter.

Bob will send the Chief the power point presentation from George K. Baum & Associates regarding entities requesting mill levy increases.

Jim Jerrold asked Bob Tibbals if there was any conflict of interest if he hired Kimberly Spuhler who is a Fire District employee to create and maintain his business website. Bob stated that there would be no conflict with Jim hiring Kim to do his website as long as Kim does not have access to emails Jim receives that pertains to District business.

ECCA Board Representative Report: Tim Rossette reported that ECCA is entering into 50/50 agreement with Thin Air Communications to build a joint tower on Thin Air's corporate site. There is possible grant money available for the joint tower project. The Executive Committee recommended to the ECCA Board to contract with Douglas County GIS to fill-in holes from Elbert County regarding the lack of addressing/road name information from the Assessor's Office for the last two years.

Deputy Chief Report: No report this month.

Volunteer Representative Report: Three volunteers attended the Board meeting and reported that they are working with the Cowboy Up Rodeo Committee regarding a fireworks display and reviewed training opportunities.

Unfinished Business:

Fire Deployment Preparation Plan/Costs: No additional information for this program was reported. Chief reported it has been decided that Brush 224 will not be a plow truck since the truck is not designed to install a snow plow on it.

Fire Station Project: Moving forward and organizing committees and grant opportunities. The Volunteers have agreed to pay for Station design concepts.

Personnel Review: The Board agreed to table this item to the May Board meeting.

HSA Account: Chief reported that these documents for himself and Tim Rossette will be submitted for the auditor.

New Business:

Ambulance Accounts: Outstanding A/R is \$11,057.49. The outstanding Lifetime A/R is \$101,304.70.

Public Comment:

Ann Alley made a donation to the volunteers in the amount of \$400.00 from Larry Alley's memorial. The volunteers decided to purchase a multi-gas detector with this donation and will be soliciting additional contributions to pay for remaining amount.

No further business coming before the Board, the meeting was adjourned at 2017 with the next scheduled meeting to commence at approximately 1900 on Wednesday, May 13, 2015.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors