

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
May 13, 2015**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 13th day of May 2015, with the roll call of members as follows:

Jim Jerrold	Present
Steve Schantz	Present via Skype
Lynn Frank	Present
Ann Alley	Present
Debbie Ullom	Present

The Board of Directors convened at 1903 and Chairman Jim Jerrold called the meeting to order.

Approval of Agenda:

Ann Alley made a motion to approve the Agenda for May 13, 2015 and move Attorney under Approval of Agenda. Debbie Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Attorney Tibbals came before the Board to discuss the following items:

Bob stated that he will be issuing a clean audit representative letter for the 2014 audit. Bob discussed the uncollectible ambulance accounts that were in collections and filing a complaint letter on EMA Consultants medical billing services. Ann Alley made a motion to authorize Bob to write a letter of complaint on EMA Consultants and perform an analysis of the uncollected amounts. Debbie Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Bob reviewed the Fire Chief's question regarding using impact fees to purchase a replacement tanker and determined that impact fees may be used to purchase a replacement tanker for the District.

Bob reported that he will coordinate drafting a contract for advertisement regarding construction of a new fire station with the Chief.

Correspondence:

Received a thank you note from North Central Fire District for assistance with their Safety Day.

Approval of Minutes:

Ann Alley made a motion to approve Kiowa Fire Board of Directors meeting minutes of April 8, 2015. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Approval of Checks:

Debbie Ullom made a motion to approve Kiowa Fire District check #7010 through #7032 as reviewed by the Board members. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Public Hearings:

None_

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerry Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 27 calls. YTD calls are 107. In April 2015, the volunteers logged 1397.0 shift hours for an average of 46.5 hours daily. For the 27 responses there was an average of 3.56 responders per call.

Plan Reviews: Chief reported that plan reviews are in the process for Heat Exchangers, Polar Gas and the Church.

Equipment: South Metro has two 1986 in-service tenders that are surplus with approximately 12,000 miles. Chief requested approval to submit a bid of \$5,000 per tender to South Metro. Ann Alley made a motion to bid on two tenders in the amount of \$10,000. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Resignation: Chief reported that he received a letter of resignation from Kim Spuhler as the part-time Firefighter/EMT due to family requirements effective immediately. Chief has hired Trevor Gill to replace Kim with a start date of May 18th.

Monthly Report: The Board had no questions regarding the Chief's monthly report that was submitted.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Elections Department: Geri reported that the Elbert County Elections Department requested that the Fire District fill out sheets verifying the accuracy of addresses and county roads that are in the boundaries of the Fire District by June 1st. Bob Tibbals will write a letter to the Elbert County Clerk regarding this matter.

2014 Audit: Geri reported that the draft 2014 audit will be presented to the Board at the June 10th Board meeting.

FPPA 1st Quarter 2015 Report: Ending balance as of March 31, 2015 for the volunteer pension fund is \$776,248.92.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

ECCA Board Representative Report: ECCA has entered into a contract along with MOU with Douglas County GIS for addressing and mapping of Elbert County. This project will cost \$15,000.

Deputy Chief Report: The Board had no questions on the regarding Tim's monthly report that was submitted.

Volunteer Representative Report: Colton Mason and Daniel Cabrera discussed the recent weather conditions.

Unfinished Business:

Fire Deployment Preparation Plan/Costs: No additional information for this program was reported.

Fire Station Project: Moving forward with looking at design concept plans.

Personnel Review: The Board agreed to improve the personnel review process for next year.

New Business:

Ambulance Accounts: Outstanding A/R is \$7,981.00. Gerry submitted the collections report with EMS Billing.

Public Comment:

Ann Alley donated \$50.00 to the volunteers in memory of Larry Alley.

No further business coming before the Board, the meeting was adjourned at 2028 with the next scheduled meeting to commence at approximately 1900 on Wednesday, June 10, 2015.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

**BY: _____
Secretary for the Board of Directors**