

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
July 8, 2015**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 8th day of July 2015, with the roll call of members as follows:

Jim Jerrold	Present
Steve Schantz	Present via Skype
Lynn Frank	Present
Ann Alley	Present
Debbie Ullom	Absent-Excused

The Board of Directors convened at 1900 and Chairman Jim Jerrold called the meeting to order.

Approval of Agenda:

Ann Alley made a motion to approve the Agenda for July 8, 2015. Lynn Frank seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Correspondence:

Facebook correspondence regarding disappointment over no fireworks show.

Resident contribution of \$10.00 to general fund and \$10.00 to fireworks display fund.

Open records request for budget and financial report.

Town of Kiowa thanked the volunteers for their assistance in landscaping prior to the Street Fair.

Harold Miller thanked the District for updating his first aid kit for his grandson's baseball team.

Approval of Minutes:

Ann Alley made a motion to approve Kiowa Fire Board of Directors meeting minutes of June 10, 2015. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Approval of Checks:

Ann Alley made a motion to approve Kiowa Fire District check #7056 through #7076 as reviewed by the Board members. Lynn Frank seconded the motion. The roll having been called, Steve Schantz "abstained". Motion carried.

Public Hearings:

None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerry Lamansky came before the Board to discuss the following items:

Miscellaneous: Chief gave the Board a tour to show them Brush 223 dedicated to Larry Alley; looked at the hail damage on the Chief vehicle and the landscaping on the south side of Station #1.

Call Volume: For the past month there were 31 calls. YTD calls are 172. In June 2015, the volunteers logged 1308.5 shift hours for an average of 43.6 hours daily. For the 31 responses there was an average of 3.66 responders per call. For the month of June, 106 training hours were logged.

Brush Truck 223: In true tradition for a dedication, staff and volunteers pushed the old brush truck by hand out of the Station and pushed the new truck in.

Fire Bell: Chief reported that the actual fire bell is in the museum. Chief has asked the Sheriff if they would like the bell that the Department picked up for the Sheriff's Office thinking it was Kiowa Fire Department's bell and has not received any interest from them.

EMTS Grant: The District was awarded the 2016 EMTS grant in the amount of \$149,857.20 for a new ambulance. The District match will be approximately \$15,000 which can be covered by the sale of the 2002 ambulance has been appraised at approximately \$15,000.

Property Insurance Settlement: The District will receive a check from the insurance company in the amount of \$6,200 for the hail damage on the Chief vehicle. Chief asked how the Board wanted to proceed with the repairs on this vehicle. Lynn Frank made a motion to repair the hood, window trim and mirror on the 2007 Ford Expedition. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Building Maintenance: Chief discussed the cost of the grading and the sod that was completed on the south side of Station #1. The cost of this project was \$800.00 and the volunteers submitted a check for \$400.00 to assist in the cost of this project.

Equipment: Chief reported that Brush truck will be \$4,500 over budget due to unanticipated parts that were needed as well as the mechanic's time. Ann Alley made a motion to use the remainder of the insurance settlement from the Chief's vehicle to cover the additional parts/labor on Brush 223. Lynn Frank seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Monthly Report: The Board had no questions regarding the Chief's monthly report that was submitted.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Audit: Geri reported that the District received a letter from the State Auditor's Office that the FPPA plan needs to be reported as Agent-Multiple Employer Plans instead of as a fiduciary fund. Geri sent this letter to Greg Viergutz.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Tibbals came before the Board to discuss the following items:

2014 Audit Rep Letter: Bob reported that he sent a clean attorney opinion letter to the auditor for the 2014 audit.

Budget Committee: Bob discussed that it was time to appoint the 2016 Budget Committee. Lynn Frank made a motion to appoint Ann Alley, Debbie Ullom, Chief Lamansky & Geri Scheidt to the 2016 Budget Committee. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Ambulance Collections: Bob discussed the collection issues and the mitigation of damages issue.

ECCA Board Representative Report: Deputy Chief Rossette discussed that a new template for the radios is being researched and that all law enforcement and fire agencies is on board with a standard template for all agencies. Once the template is finalized the radios will need to be reprogrammed.

Deputy Chief Report: Deputy Chief Rossette reported that the two EMT students are half way thru the class. Eric Chaffee will be graduating paramedic school mid-August.

Tim discussed implementing a fee for the District to perform blood draws. Ann Alley made a motion to add a blood draw to the District fee schedule with a fee of \$150.00 each. Lynn Frank seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Volunteer Representative Report: No report.

Unfinished Business:

Annual Driving Records: Chief reported that annual driving records will be conducted and this will be a yearly item to be completed.

Fire Deployment Preparation Plan/Costs: No additional information for this program was reported.

Fire Station Project: No additional information at this time.

New Business:

Ambulance Accounts: Outstanding A/R is \$15,411.98. Lifetime A/R is \$119,515.54. The Board requested that the Chief get a report from EMS Billing that breaks down the explanation of what expenses on transports is paid by the insurance company and what was disallowed on the patient accounts that are in collections.

2014 Audit: Ann Alley made a motion to accept the 2014 Kiowa Fire District audit as presented. Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Fireworks Display: Chief discussed the disappointment that was expressed by a few citizens in the community over the lack of a fireworks display this year. Chief reported that the other fire agencies and the Sheriff's Department will participate in a 2016 fireworks display as a joint effort for Elbert County.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 2015 with the next scheduled meeting to commence at approximately 1900 on Wednesday, August 12, 2015.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors