**KIOWA FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS MEETING**

**October 14, 2015**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 14th day of October 2015, with the roll call of members as follows:

 Jim Jerrold Absent-Excused

 Steve Schantz Absent-Excused

 Lynn Frank Present

 Ann Alley Present

 Debbie Ullom Present

The Board of Directors convened at 1900 and Vice Chairman Lynn Frank called the meeting to order.

**Approval of Agenda:**

Ann Alley made a motion to approve the Agenda for October 14, 2015. Debbie Ullom seconded the motion. The roll having been called, the Vice Chairman declared the motion unanimously carried and so ordered.

**Correspondence:**

Thank you card and a plate of cookies for the members service to the fire/ems industry.

Facebook posting regarding mutual aid to Bennett Fire District.

Ron Coontz stopped in and personally thanked the District for saving his life.

**Approval of Minutes:**

Ann Alley made a motion to approve Kiowa Fire Board of Directors meeting minutes of September 9, 2015. Debbie Ullom seconded the motion. The roll having been called, the Vice Chairman declared the motion unanimously carried and so ordered.

**Approval of Checks:**

Debbie Ullom made a motion to approve Kiowa Fire District check #7136 through #7162 as reviewed by the Board members. Ann Alley seconded the motion. The roll having been called, the Vice Chairman declared the motion carried unanimously carried and so ordered.

**Public Hearings:**

None

**Report of Officers, Professional Consultants & Committees:**

***Fire Chief Gerry Lamansky came before the Board to discuss the following items:***.

**Call Volume**: For the month of September 2015, there were 28 calls. YTD calls are: 260. The volunteers logged 1253.0 shift hours for an average of 41.7 hours daily and 139.2 hours per volunteer firefighter. For our 28 responses we averaged 3.9 responders per call.

**Staffing:** Chief reported that Jason Goldman has been hired as a Captain and is a firefighter/paramedic with a start date of October 20th as an FTE. The Department has 8 new volunteers as well.

**New Ambulance:** Chief and mechanic Steve Robertson have spec’d the new ambulance and Chief presented the contract with Max Fire for building the ambulance. Ann Alley made a motion to authorize Vice Chairman Lynn Frank to sign the contract with Max Fire. Debbie Ullom seconded the motion. The roll having been called, the Vice Chairman declared the motion unanimously carried and so ordered.

**Great Colorado Payback:** Chief reported that the District will have to prove who lives at the addresses listed on the Great Colorado Payback in order for the District to collect the funds.

**Impact Fees:** Chief reported that he has been working with Elbert County regarding collection of impact fees for the District. Debbie Ullom reported that she met with the Assessor’s Office for the report on the homes that are now on the tax roll and that the District has not received impact fees. Chief will continue to work with Elbert County Planning/Building Department for collection of these fees.

**Grants:** Chief reported that theFire Prevention Trailer is a 1997 trailer and was purchased in 2004 for $2,959.22, the smoke alarm robot was $7,645 and Patches robot was $8,932. The trailer is experiencing electrical problems as well as Patches robot. Chief will research grant funding to bring in a new unit. The Firehouse Subs grant submitted by the Chief was awarded in the amount of $18,000 to purchase all of the equipment to make the new brush truck federally fire employable. The Firehouse Subs grant is a 100% grant with no match on the District’s part.

***Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:***

**Laptop Computer**: Geri reported that she has researched new laptop prices and found a Toshiba on sale at Staples for $599.99. Geri also requested to have the Windows 10 upgraded to Windows 10 professional and an Adobe program for $55.00. Ann Alley made a motion to purchase a new laptop and programs as requested. Debbie Ullom seconded the motion. The roll having been called, the Vice Chairman declared the motion unanimously carried and so ordered.

**Monthly Summary Report:** The Board had no questions regarding Geri’s monthly summary report that was submitted.

***Attorney Tibbals came before the Board to discuss the following items:*** Bob has completed the impact letter for the District to collect those funds.

***ECCA Board Representative Report:*** Bob Tibblas reported that the cost of communications should remain the same for the District and that ECCA has increased their portion from 72% to 75% for paying for dispatch fees.

***Volunteer Representative Report:*** No report.

**Unfinished Business:**

**Fire Deployment Preparation Plan/Costs:** No additional information for this program was reported.

**Fire Station Project:** No additional information at this time

**New Business:**

**Ambulance Accounts:**  Lifetime Outstanding is $81,426.50. Accounts in collections total $45,172.13.

**2016 Budget Presentation:** Geri Scheidt presented the draft 2016 budget as prepared by the Budget Committee. Public Notice that this budget is open for public inspection is posted on the District’s website as well as published in the legal notice section of the Ranchland News. The District has met statutory deadline of October 15, 2015 for submission of this draft budget.

**2015 Audit Engagement Letter:** Geri presented the 2015 Audit Engagement Letter submitted by Marc, James & Associates. Debbie Ullom made a motion to accept 2015 audit letter of engagement from Marc James & Associates. Ann Alley seconded the motion. The roll having been called, the Vice Chairman declared the motion unanimously carried and so ordered.

**Public Comment:**

None.

No further business coming before the Board, the meeting was adjourned at 2054 with the next scheduled meeting to commence at approximately 1900 on Wednesday, November 11, 2015.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

 **KIOWA, COLORADO**

**APPROVED BY: REVIEWED BY:**

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**ATTEST: SECRETARY**

**BY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Secretary for the Board of Directors**