

**KIOWA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
December 9, 2015**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 9th day of December 2015, with the roll call of members as follows:

Jim Jerrold	Present
Steve Schantz	Present via Skype
Lynn Frank	Present
Ann Alley	Present
Debbie Ullom	Present

The Board of Directors convened at 1900 and Chairman Jim Jerrold called the meeting to order.

**Approval of Agenda:**

Ann Alley made a motion to approve the Agenda for December 9, 2015. Lynn Frank seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Correspondence:**

Christmas cards have been received.

A Kiowa resident donated a BBQ grill for the volunteer members.

**Approval of Minutes:**

Debbie Ullom made a motion to approve Kiowa Fire Board of Directors meeting minutes of November 11, 2015, as written. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Approval of Checks:**

Ann Alley made a motion to approve Kiowa Fire District check #7186 through #7203 as reviewed by Board members. Debbie Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Public Hearings**

The 2016 budget notice was published in accordance with the law and the proposed budget was open for inspection by the public at Kiowa Fire Station #1, 403 County Road 45, Kiowa, CO and on the District's website. No written or verbal comments regarding the budget were received by any board member or staff member. No public comment was received at the public hearing.

**Adoption of 2016 Budget:** Ann Alley made a motion that the budget for the General Fund and the Pension Fund as submitted, amended and summarized by fund, is hereby approved and adopted as the budget of the Kiowa Fire Protection District for the year 2016. Debbie

Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Certification of Mill Levy:** Lynn Frank made a motion that for the purpose of meeting all general operating expenses of the Kiowa Fire Protection District during the 2016 budget year, there is hereby levied a tax of 8.689 mills upon each dollar of the total valuation for assessment of all taxable property within Kiowa Fire Protection District certified by the County Assessor in the amount of \$29,450,298 for the year 2016. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**2016 Budget Appropriation:** Debbie Ullom made a motion to appropriate the 2016 budget as follows:

Estimated expenditures for each fund are as follows:

General Fund.....	\$ 772,633
Pension Fund.....	\$ 56,500
Emergency Fund.....	\$ 25,000

Estimated revenue for each fund is as follows:

General Fund	
Sources Other Than Taxes.....	\$ 338,349
From Tax Levy.....	\$ 255,894
From Other Taxes.....	\$ 35,000
Fund Balance.....	\$ 168,390
	<u>\$ 797,633</u>
Pension Fund	
From General Fund.....	\$ 20,000
State Matching Funds.....	\$ 14,075
Investment Income.....	\$ 50,000
Fund Balance.....	\$ 792,106
	<u>\$ 876,181</u>

Steve Schantz seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Ann Alley made a motion to authorize and direct Geri Scheidt to finalize the budget for all filings with County and State. Debbie Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously.

**Report of Officers, Professional Consultants & Committees:**

***Fire Chief Gerry Lamansky came before the Board to discuss the following items:***

**Call Volume:** For the past month there were 33 calls. YTD calls are: 330. In November 2015, the volunteers logged 2418.5 shift hours for an average of 80.6 hours daily and 127.3 hours per volunteer firefighter. For the 32 responses, the District averaged 4.1 responders per call.

**Impact Fees:** Chief sent a courtesy letter to Heat Exchangers regarding their \$11,000 impact fee for the Fire District.

**Radios:** The District's radios are being re-programmed by Barry Mitchell and Jim White at a cost of approximately \$500.00.

**Public Relations:** Captain Jason Goldman and FF/EMT Austin Garza met with Kiowa School officials to plan an "Alive at 25" program in April 2016. On Saturday, November 28<sup>th</sup>, the members along with District apparatus participated in the Lighting of the Lights ceremony in the Town of Kiowa.

***Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:***

**2015 State Contribution to Volunteer Firefighter Pension Fund:** Geri reported that notification was received from DOLA that the District's application for the 2015 state contribution to the volunteer firefighter pension fund was received and approved in the amount of \$13,521. In compliance with SB 14-024, the State of Colorado will transfer the 2015 state contribution directly to FPPA for credit to the District's volunteer firefighter pension plan.

**HSA Bank:** Geri reported that the health savings accounts for the FTE's have been opened with HSA Bank.

**2016 Election:** Geri reported that at the January 13, 2016 Board of Directors meeting, the Board will appoint a designated election official by resolution. Call for Nominations will be open from January 24 through February 18, 2016. No later than March 4, 2016, the DEO shall certify the ballot content to the County Clerk & Recorder. The TABOR notice (pro/con comments) is due on March 18, 2016 and filed with the County Clerk & Recorder. This TABOR notice must be mailed no later than April 1<sup>st</sup>. April 11<sup>th</sup> mail ballots need to be mailed.

**Monthly Summary Report:** The Board had no questions regarding Geri's monthly summary report that was submitted.

***Attorney Tibbals came before the Board to discuss the following items:***

**Mill Levy Increase Election Outline:** Bob submitted a TABOR mill levy increase election outline and a form of referred ballot issue for the Board's review.

**ECCA Board Representative Report:** Chief attended the ECCA Board meeting. The ECCA Board adopted the 2016 budget, discussed the Thin Wire Tower and reprogramming of radios.

**Volunteer Representative Report:** No report.

**Unfinished Business:**

**Fire Station Project:** Chief has met with Brad Henderson for concept drawings of a new fire station.

**New Business:**

**Ambulance Accounts:** Outstanding Lifetime A/R is \$60,890.45. Transaction collections for the period of November 1-30, 2015, was \$3,149.27 from EMS Billing and \$8.66 from Wakefield & Associates.

**2016 Board of Director Meeting Schedule:** Geri Scheidt presented the 2016 Board of Director meeting schedule for the second Wednesday of every month. Debbie Ullom made a

motion to approve the 2016 meeting schedule as presented. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**2016 Board of Director Positions:** Steve made a motion to leave Board positions for 2016 as they are now which is Chairman is Jim Jerrold, Vice Chair is Lynn Frank, Treasurer is Debbie Ullom and Steve Schantz and Ann Alley as Board of Directors. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Public Comment:**

None.

No further business coming before the Board, the meeting was adjourned at 2004 with the next scheduled meeting to commence at approximately 1900 on Wednesday, January 13, 2016.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
KIOWA, COLORADO**

**APPROVED BY:**

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**REVIEWED BY:**

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**ATTEST: SECRETARY**

**BY:** \_\_\_\_\_  
**Secretary for the Board of Directors**