

**KIOWA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
May 11, 2016**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 11<sup>th</sup> day of May 2016, with the roll call of members as follows:

Jim Jerrold	Present
Ann Alley	Present
Debbie Ullom	Present
Vacancy	
Vacancy	

The Board of Directors convened at 1900 and Chairman Jim Jerrold called the meeting to order.

**Approval of Agenda:**

Ann Alley made a motion to arrange the Agenda to accommodate Geri Schedit, who will be present by telephone in view of a medical emergency; for May 11, 2016. Deb Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Approval of Minutes:**

Debbie Ullom made a motion to approve Kiowa Fire Board of Directors meeting minutes of April 13, 2016, as written. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Correspondence:**

None.

**Approval of Checks:**

The Board then contacted District Administrator/Finance Officer, Geri Scheidt, by telephone. Geri then participated in the meeting through use of the speaker. All parties could hear and understand each other telephonically.

Geri then proceeded to comment on financial matters and other issues as part of her Administrative/Finance Officer report. Geri noted a check in the amount of \$3,617.00, as reimbursement to Russ Chaffee as paramedic education and \$20,000.00 to FPPA. She further noted the field work for the 2016 audit had been finished and the audit will soon be done. The big change will be GASB 68, covering pension funds.

Ann Alley made a motion to approve Kiowa Fire District check #7290 through #7343 and all other disbursements and void check #7340 as reviewed by Board members. Deb Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Public Hearings:**

None.

**Report of Officers, Professional Consultants & Committees:**

***Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:***

**2016 Election:** Geri covered the necessity to engage in a mandatory recount of the election results by the canvass board, the DEO and Board member, Deb Ullom. The results will then be certified by the canvassers. Mr. Tibbals confirmed that analysis of the statute directs an automatic recount under the facts presented. The recount will take place in Deb Ullom's office, where all election materials are maintained under lock and key.

Geri confirmed that Director Lynn Frank had resigned and that Joe McConnell of DLG suggested a posting of notice of vacancy on the District's website with a June 1<sup>st</sup> deadline which she will do.

***Fire Chief Gerry Lamansky came before the Board to discuss the following items:***

**Call Volume:** In view of the irregularity of the meeting, the Chief referenced his monthly report e-mailed to all Board members, discussing calls and volunteer time. The Chief explained there were a high number of calls since last month's report, including 11 transports.

**Grants:** The Chief noted the District received a \$11,670.00 grant for bunker gear and that he is continuing to work on the DOLA grant proposal for Fire House. The documentation, to date, is 15 pages in length and due August 1<sup>st</sup>.

**Equipment:** The Chief reported the new ambulance is in service. The old ambulance sold for \$14,000.00, resulting in a net payment from the District's budget of \$2,322.00 for the new ambulance (taking into account grant funds). Chief further reported that all equipment under the Fire House Subs grant had been acquired and placed into service. The Chief noted Elizabeth FPD donated a Durango vehicle. He further stated the new ambulance contained a "mandatory black box," recording operational history as a grant condition, which will cost \$1,550.00 to set up and \$20.00 a month for data streaming.

**Impact Fees:** The Chief noted the Elbert Planning Department gave notice of a potential 97-acre development with 300 potential residences. This development will be subject to existing impact fees pursuant to the new statute.

**Monthly Summary Report:** The Board had no questions regarding Geri's monthly summary report that was submitted.

**Insurance:** The Chief noted that at next month's meeting, Ron Tribbet, would attend to explain the new comprehensive insurance program provided by Beacon One.

***Attorney Tibbals came before the Board to discuss the following items:*** Bob discussed the election recount and timing of swearing in of new Board members. This needs to occur by June 3<sup>rd</sup>, therefore, Bob suggested continuing this meeting to Wednesday, June 1<sup>st</sup>, rather than adjourning. Oaths of Office could be administered at that time.

***ECCA Board Representative Report:*** Bob Tibbals reported that ECCA is continuing in the process of distributing the Motorola portables and supporting uniformity of these radios throughout the county.

***Volunteer Representative Report:***

None.

**Unfinished Business:**

**Fire Deployment Preparation Plan/Costs:** No new information at this time.

**Fire Station Project:** Chief reported that he is continuing to meet with Clay Brown from Department of Local Affairs regarding grant opportunities for a new fire station.

**New Business:**

**Ambulance Accounts:** The reported ambulance accounts amounts are: EMS \$3,464.31 and EMA: \$48.00. The Chief noted collections are up to 46% from 37%.

**Public Comment:**

None.

**Motion to Continue:** Upon motion made by Ann Alley and seconded by Deb Ullom, the Board determined to continue the meeting to June 1<sup>st</sup>, rather than adjourn. Mr. Tibbals noted no additional notice of the continuation need be posted.

No further business coming before the Board, the meeting was continued to June 1, 2016, at 1900 hours.

**SUBMITTED BY: TEMPORARY SECRETARY, Robert L. Tibbals, Jr.**

**BY:** \_\_\_\_\_  
**Temporary Secretary for the Board of Directors**