

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
June 8, 2016**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 8th day of June 2016, with the roll call of members as follows:

Jim Jerrold	Present
Ann Alley	Present
Debbie Ullom	Present
Greg Albers Sr.	Present

The Board of Directors convened at 1900 and Chairman Jim Jerrold called the meeting to order.

Approval of Agenda:

Ann Alley made a motion to approve the Agenda for June 8, 2016. Debbie Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Insurance Proposal: Vicki Sullivan, Account Executive with T. Charles Wilson, came before the Board to present the One Beacon Insurance quote for the Fire District. The quote is a grand total of \$9,467.00 with a 3 year rate guarantee.

Correspondence:

None.

Approval of Minutes:

Ann Alley made a motion to approve Kiowa Fire Board of Directors meeting minutes of May 11, 2016, as written. Greg Albers Sr. seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Approval of Checks:

Debbie Ullom made a motion to approve Kiowa Fire District check #7344 through #7369 and all other disbursements as reviewed by Board members. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Public Hearings:

None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerry Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 25 calls. YTD calls are 135. In May 2016, the volunteers logged 1412.0 shift hours for an average of 45.4 hours daily and 94.3 hours per

volunteer firefighter. For the 25 responses, the District averaged 3.6 responders per call. Additionally, the membership logged 88 training hours for the past month.

Impact Fees: Chief reported that he has received notification of new construction for one new property.

Community Events: Chief is working with EC Fairgrounds regarding EMS coverage for rodeos. Chief reported that the volunteers spent 8 hours at Elizabash to raise money for the fireworks display and collected \$115.00. Ann Alley made a motion to contribute up to \$500.00 of District funds, if needed, to the fireworks display. Debbie Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Proposed Development: Chief reported that Jack Bestall, developer representative for Kiowa Creek Meadows, is a development for approximately 292 single family homes. Chief sent Mr. Bestall the impact fee schedule for the proposed development and they are requesting a development fee reduction from \$1,902 to \$760. The Board agreed to take the proposal under consideration.

Grants: Chief reported that a \$1,600 grant from Division of Fire Safety for wildland hose has been awarded to the District this is a 50/50 grant.

Equipment: Chief discussed the aging fire prevention trailer and the cost to keep this equipment in operation and suggested that the District donate the trailer to another agency. Debbie Ullom made a motion to donate fire prevention trailer to another Elbert County Agency. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

2016 Election: Geri reported that the Election results have been certified to the Division of Local Government and the Oath of Office for Ann Alley and Greg Albers Sr., along with the insurance certificate for the public official position schedule bond has been filed as well.

2015 Audit: Geri reported that she forwarded the draft of the District's 2015 audit to the Board for review. If the Board has any questions regarding the audit, they may contact the auditor directly. Approval of the audit will be an agenda item for the July Board meeting.

Credit Cards: Geri discussed closing the District credit cards accounts with Bank of the West and opening credit cards with Community Banks of Colorado. Ann Alley made a motion to approve closing the credit cards with Bank of the West and opening accounts with Community Banks of Colorado for Gerald Lamansky in the amount of \$3,000 and Wesley Morgan in the amount of \$1,000. Debbie Ullom seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Tibbals came before the Board to discuss the following items: Bob reiterated the election deadline dates. Bob reported that he will issue a clean audit for the District's 2015

audit. Bob will work on entering into an arrangement with the County on collection of impact fees.

Executive Session: Debbie Ullom made a motion that the Kiowa Fire Protection District Board of Directors will now go into Executive Session pursuant to C.R.S. 24-6-402(3) & (4), to discuss legal matters and/or pending legal action with the District's Attorney, which in the opinion of the attorney, who will be in attendance during the Executive Session, believes that all or a portion of the discussion will constitute privileged attorney/client communications. Greg Albers Sr. seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Debbie Ullom made a motion that the Kiowa Fire Protection District Board of Directors will now come out of Executive Session with the Attorney for the Board. No formal action was taken by the Board, including, but not limited to, any proposed policy, position, resolution, rule or regulation or formal action in contravention with C.R.S. 24-6-402(4). No further record was kept of this Executive Session. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carries and so ordered.

ECCA Board Representative Report: Bob Tibbals reported that ECCA is continuing the radio replacement program and is looking at replacing the tower at the Elbert County landfill.

Volunteer Representative Report: Chief Lamansky reported that a reorganization of the support services division of the volunteer membership is underway.

Unfinished Business:

Fire Deployment Preparation Plan/Costs: Chief Lamansky reported that Jason Goldman is working on his engine boss certification.

Fire Station Project: No report.

New Business:

Ambulance Accounts: Outstanding Lifetime A/R is \$57,569.52. Outstanding A/R in collections is \$48,979.67.

Board of Director Appointment: The Board received one letter of interest for the Board of Director vacant position. Ann Alley made a motion to appoint Greg Birky as a Board Director to replace Lynn Frank for the remainder of the term which expires May 2018. Greg Albers Sr. seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Vice President Position: Debbie Ullom made a motion to appoint Ann Alley as Vice President on the Board of Directors. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 2031 with the next scheduled meeting to commence at approximately 1900 on Wednesday, July 13, 2016.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors