

**KIOWA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
November 9, 2016**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 9th day of November 2016, with the roll call of members as follows:

Jim Jerrold	Absent-Excused
Ann Alley	Present
Debbie Ullom	Present
Greg Albers Sr.	Present
Greg Birky	Present

The Board of Directors convened at 1900 and Vice Chairman Ann Alley called the meeting to order.

**Approval of Agenda:**

Greg Birky made a motion to approve the Agenda for November 9, 2016. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

**Correspondence:**

None

**Approval of Minutes:**

Debbie Ullom made a motion to approve Kiowa Fire Board of Directors meeting minutes of October 12, 2016, as written. Greg Birky seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

**Approval of Checks:**

Debbie Ullom made a motion to approve Kiowa Fire District check #7462 through #7477, and all other disbursements as reviewed by Board members. Greg Albers Sr., seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

**Public Hearings:**

None.

**Report of Officers, Professional Consultants & Committees:**

***Interim Assistant Fire Chief Austin Garza came before the Board to discuss the following items:***

**Call Volume:** For the past month there were 40 calls. YTD calls are 308. In October 2016, the volunteers logged 1309.00 shift hours for an average of 43.6 hours daily and 81.9 hours per volunteer firefighter. For the 40 responses, there was an average of 3.6 responders per call. Additionally, 110 training hours were logged.

**Community Events:** The volunteer members hosted the annual Halloween party on October 31<sup>st</sup> at Station #1.

**Equipment:** Austin reported that Engine 221 and Engine 222 went through pump testing and both Engines failed the dry vacuum test. Costs are being obtained to repair the primers on both of the Engines.

**Part-Time Paramedic Staffing:** Austin reported that the part-time paramedic staffing schedule is providing the District 24/7 coverage.

**Impact Fees:** Austin reported that three residential impact fees were collected. Geri reported that one will need to be returned as the developer previously paid the impact fees. Geri will create a spreadsheet of impact fees that were previously paid.

***Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:***

**Health Insurance Rate:** Geri reported that the health insurance rate for 2017 will have a 25% premium increase.

**FPPA Volunteer Pension Fund:** Geri reported that the ending balance for the FPPA Volunteer Pension Fund as of September 30, 2016 is \$786,380.53. Further, FPPA has sent notice that these reports will no longer be mailed but will be available on the FPPA website, employer portal.

**Monthly Summary Report:** The Board had no questions regarding Geri's monthly summary report that was submitted.

***Attorney Tibbals came before the Board to discuss the following items:***

**Emergency Resolution:** Bob Tibbals requested that the Board ratify the decision to appoint Austin Garza as the Interim Assistant Fire Chief in the absence of the Fire Chief. Debbie Ullom made a motion to ratify the motion appointing Austin Garza as the Interim Assistant Fire Chief. Greg Albers Sr., seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

**On-Call Employment Letter:** Bob reviewed the employment letter for part-time paramedic coverage for on-call status. On-call status is for paramedics that reside within the Kiowa Fire Protection District with a pay rate of \$9.00 per hour and if a call drops, the pay rate increases to \$18.00 per hour until completion of the call. The employee must remain in the District during

the on-call shift with no alcohol consumption and respond to the call if toned out. Greg Birky made a motion to ratify and approve the On Call Employment letter. Greg Albers Sr., seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

***ECCA Board Representative Report:*** Bob Tibbals requested that a first and second representative from Kiowa Fire District be appointed to the ECCA Board. Debbie Ullom made a motion to list the ECCA Representatives as the #1 representative will be Fire Chief Gerry Lamansky, #2 representative will be Austin Garza and #3 representative will be Jim Jerrold. Greg Birkey seconded motion unanimously carried and so ordered.

Bob reported that ECCA has received the IGA on the new silo tower from the County and is working with MVEA to have a venture with them. ECCA is going through the Special Use Review process with Elbert County and should be approved in March 2017.

***Volunteer Representative Report:*** Wes Morgan reported that he was successful in obtaining donated light bars, warning lights, etc. from Castle Rock Fire Department. The Department also received \$5,000 of medical equipment from Englewood Fire.

#### **Unfinished Business:**

**Fire Deployment Preparation Plan/Costs:** No report.

**Fire Station Project:** Austin Garza reported that the District should know by the end of November if the Energy Mineral Impact grant will be awarded to Kiowa Fire District. Austin also stated that he met with Town staff regarding relocation of 250 feet of an existing water line to meet the needs of the Fire Station addition project at an approximate cost of \$25-30,000.

#### **New Business:**

**Impact Fee Waiver:** Joe Marino came before the Board to discuss impact fees being assessed on his property located at 41988 Way of Gentleness, Deer Trail, CO, located in the Chaparral Subdivision. Mr. Marino would like to build a house and he would like to negotiate the impact fee amount.

**Ambulance Accounts:** Outstanding Lifetime A/R is \$42,294.22. The outstanding A/R in collections is \$48,874.44 for 48 accounts. Geri Scheidt requested approval to work with the Chief to determine which accounts that are in collections are uncollectible and cleanup the collections report. Greg Albers Sr., made a motion to authorize Geri and Chief to work on the collections report and write off accounts that are 6 years and older. Greg Birky seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Chief Lamansky received a letter from County Attorney Wade Gately regarding currently unpaid ambulance charges for 18 inmates and future ambulance charges. Mr. Gately advised that the Elbert County Sheriff's Office has a contract for the provision of inmate health care services with Correctional Healthcare Management Inc., and this contract provides for ambulance service and requires CHM to arrange and bear the cost of ambulance services for

inmates. Chief Lamansky has contact EMS Billing Services and directed them to send the itemized ambulance bills for the 18 unpaid inmate accounts to CHM and that future inmate ambulance transfers be billed directly to CHM.

**Public Comment:**

None.

No further business coming before the Board, the meeting was adjourned at 2017 with the next scheduled meeting to commence at approximately 1900 on Wednesday, December 14, 2016.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
KIOWA, COLORADO**

**APPROVED BY:**

**REVIEWED BY:**

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**ATTEST: SECRETARY**

**BY:** \_\_\_\_\_  
**Secretary for the Board of Directors**