

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
May 10, 2017**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 10th day of May 2017, with the roll call of members as follows:

Jim Jerrold	Present
Ann Alley	Present
Debbie Ullom	Present
Greg Albers Sr.	Present
George Ehalt	Present

The Board of Directors convened at 1900 and Chairman Jim Jerrold called the meeting to order.

Approval of Agenda:

Ann Alley made a motion to approve the Agenda for May 10, 2017. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Correspondence:

Received Patient Response Cards

Letter from DOLA notifying the District that they were awarded the \$200,000 Energy Mineral Impact grant.

Approval of Minutes:

Debbie Ullom made a motion to approve Kiowa Fire Board of Directors meeting minutes of April 12, 2017, as written. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Approval of Checks:

Debbie Ullom made a motion to approve Kiowa Fire District check #7573 through #7593 and approve all other disbursements as reviewed by Board members. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Public Hearings:

None.

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerry Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 33 calls. YTD calls are 127. In April 2017, the volunteers logged 1615 shift hours for an average of 53.8 hours daily and 121 hours per volunteer firefighter. For the 33 responses, the District averaged 3.6 responders per call. Additionally, the volunteers had 56 training hours for the month of April. Call volume is up 16% from 2016.

Staff: Chief reported that Austin Garza returned to work full duty on May 1st.

Grant: Chief reported that the \$200,000 Energy Mineral Impact grant was awarded to the District for the fire station addition project. The Board will need to decide to accept or reject this grant.

Ambulance Inspections: Chief reported that both ambulances passed their annual inspection.

Miscellaneous: Chief attended the Assessor's Office presentation on property valuations. The crew participated in an Open House at Walmart on April 22nd. Chief donated some old medical kits to North Central Fire District.

Executive Session: Attorney Bob Tibbals requested an Executive Session to discuss attorney/client privileges. Debbie Ullom made a motion that the Kiowa Fire Protection District Board of Directors will now go into Executive Session pursuant to C.R.S. 24-6-402(3) & (4), to discuss legal matters and/or pending legal action with the District's Attorney, which in the opinion of the attorney, who will be in attendance during the Executive Session, believes that all or a portion of the discussion will constitute privileged attorney/client communications. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Debbie Ullom made a motion that the Kiowa Fire Protection District Board of Directors will now come out of Executive Session with the Attorney for the Board. No formal action was taken by the Board, including, but not limited to, any proposed policy, position, resolution, rule or regulation or formal action in contravention with C.R.S. 24-6-402(4). No further record was kept of this Executive Session. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

The Attorney for the Kiowa Fire District reaffirms that only attorney/client privileges were discussed during this Executive Session and that no decisions or policies were made.

Jim Jerrold, Chairman

Robert L. Tibbals Jr., Attorney

Fire Station Project: Debbie Ullom made a motion to move up the Fire Station Project agenda. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Debbie Ullom made a motion to accept the \$200,000 Energy Mineral Impact Grant for the fire station addition project. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

The Board reviewed several financing options for the District's matching fund requirements for the fire station addition Energy Mineral Impact grant in the amount of \$250,000. Debbie Ullom made a motion to authorize Geri Scheidt to proceed with the KFPD lease purchase financing in the amount of \$250,000 with an interest rate of 3.20% and accept Option 1A of annual payments beginning May 1, 2018 thru May 1, 2027, using District vehicles as security up to the loan value and full amortization over 10 years as submitted by NBH Bank. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Ann Alley made a motion that Chief Lamansky move forward with any and all Town of Kiowa Zoning or Board of Adjustment proceedings for the fire station addition project. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

2016 Audit: Geri reported that she has been working with Greg Viergutz on completion of the 2016 audit. Greg will present the 2016 audit at the Board's June meeting.

Grant Match Financing Options: Geri previously presented financing options for the Board's review for the fire station addition project.

Kiowa Fire Volunteer 501c3: Geri reported that the volunteers 501(c)3 status is no longer valid due to lack of filing annual reports. Greg Viergutz originally completed and filed the paperwork for the volunteers 501(c)3 status. The cost for Greg Viergutz to complete the paperwork, file past reports and associated fees to the IRS to reinstate the 501(c)3 status is \$2,050. Geri recommended that the Board assist the volunteers in reinstating their 501(c)3 status since there are several grants that are available to non-profit agencies and these grants could assist with District projects. Greg Albers Sr., made motion to pay \$1,025.00 for assistance with the volunteers 501(c)3 status and that the volunteers will pay Greg Viergutz to file the necessary annual reports going forward. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Tibbals came before the Board to discuss the following items:

Hazard Mitigation Plan Resolution: Bob Tibbals presented the Hazard Mitigation Plan resolution. This resolution is for adoption of the County-wide Multi-Hazard Mitigation Plan that was prepared in accordance with the Federal Emergency Management Agency's standards for emergency management. This resolution resolves and affirms to coordinate with Elbert County and all other affected jurisdictions in taking actions necessary to update the plan no less than every five calendar years from the date of adoption. Greg Albers Sr, made a motion to approve Resolution 17-02, Kiowa Fire Protection District adoption of Hazard Mitigation Plan. Ann Alley

seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

ECCA Board Representative Report: Bob Tibbals moving forward with the tower project.

Volunteer Representative Report: July 4th fireworks have been ordered.

Unfinished Business:

Fire Station Project: This item was moved up on the agenda.

New Business:

Ambulance Accounts: Outstanding A/R is \$29,165.43.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 2046 with the next scheduled meeting to commence at approximately 1900 on Wednesday, June 14, 2017.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors