

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
June 14, 2017**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 14th day of June 2017, with the roll call of members as follows:

Jim Jerrold	Present
Ann Alley	Present
Debbie Ullom	Present
Greg Albers Sr.	Present
George Ehalt	Absent-Excused

The Board of Directors convened at 1901 and Chairman Jim Jerrold called the meeting to order.

Approval of Agenda:

Ann Alley made a motion to approve the Agenda for June 14, 2017, with the change to move the audit presentation to beginning of meeting. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

2016 Audit: Greg Viergutz with Marc, James & Associates came before the Board to present the 2016 audit. Debbie Ullom made a motion to accept the 2016 audit presentation allowing Greg & Geri to reaffirm one calculation. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Correspondence:

Received a thank you note from a citizen regarding the ISO rating and the home insurance premium savings they received.

Thank you from Sherry Villafane, Vice President of NBH Bank for finalizing the lease purchase agreement for the fire station addition project with NBH Bank.

Approval of Minutes:

Greg Albers Sr., made a motion to approve Kiowa Fire Board of Directors meeting minutes of May 10, 2017, as written. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Approval of Checks:

Ann Alley made a motion to approve Kiowa Fire District check #7594 through #7611 and approve all other disbursements as reviewed by Board members. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Public Hearings:

None.

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerry Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 33 calls. YTD calls are 158. In May 2017, the volunteers logged 1535 shift hours for an average of 49.5 hours daily and 116 hours per volunteer firefighter. For the 33 responses, the District averaged 3.4 responders per call. Additionally, the volunteers had 67 training hours for the month of May. Call volume is up 18% from 2016.

Staff: Chief reported that Wes Morgan has resigned his position as maintenance mechanic for the District. Chief recommended that the remaining maintenance mechanic salary be moved to vehicle repair line item and use Rattlesnake Fire District's mechanic for major repairs and use local auto repair business' for vehicle maintenance items. Attorney Bob Tibbals will review conflict of interest language since both Jim Jerrold and Debbie Ullom have auto repair business' in the District.

VFA Grant: Chief reported that the District was awarded the VFA grant in the amount of \$1,500 with a match of \$1,500 for a total of \$3,000 to purchase PPE wildland gear.

Events: Chief reported that EMS services will be provided at the Cowboy Up rodeo. The volunteer membership is finalizing the 4th of July fireworks show.

Equipment: Chief requested approval to sell the 1988 GMC Truck that is at Station #2. This vehicle has not been in service for quite some time. Debbie Ullom made a motion to declare surplus the 1988 GMS truck and advertise for sale. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Energy Mineral Impact Grant: Attorney Bob Tibbals reviewed the Energy Mineral Impact grant for the fire station addition and recommended the Board sign the documents.

Sundance Solar Site: Chief reported that a new solar energy project on 1200 acres at County Road 154 and Kiowa-Bennett Road has been submitted to Elbert County and is currently under review by the Community Development Department. This project is estimated to be a \$136 million dollar project. Chief will be in contact with the County regarding the progress of this development.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Lease/Purchase Financing Agreement: Geri reported that NBH Bank has completed the wire transfer of the Series 2017 Equipment Lease financing with proceeds distributed to a separate District account in the amount of \$249,750.00. A separate account was created for this lease purchase agreement so that it is not comingled with the District's operating account. Grant proceeds will be deposited into this account. Lien waivers will be required for contractors to complete and submit for approval before a draw is made from this account. The bank has agreed to issue cashiers checks for payment at no charge in lieu of the District having to order and pay for checks.

Monthly Summary Report: The Board had no questions of Geri's monthly summary report.

Attorney Tibbals came before the Board to discuss the following items: Bob reported that he has completed the audit rep letter for the 2016 audit and will be sent to the auditor. Bob reviewed the energy mineral impact grant documents and the lease/purchase agreement.

ECCA Board Representative Report: Bob Tibbals reported that the silo tower is constructed and the new building is on site.

Volunteer Representative Report: No report.

Unfinished Business:

Fire Station Project: Chief and the Board discussed the fire station addition project timeline, issuance of RFP's and bid process. Ann Alley made a motion to retain the Juan Luna from Rogue Architecture to complete the fire station addition plans. Greg Albers Sr., seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

New Business:

Ambulance Accounts: Outstanding A/R is \$54,456.02.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 2057 with the next scheduled meeting to commence at approximately 1900 on Wednesday, July 12, 2017.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors