

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
July 12, 2017**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 12th day of July 2017, with the roll call of members as follows:

Jim Jerrold	Absent-Unexcused
Ann Alley	Present
Debbie Ullom	Present
Greg Albers Sr.	Present
George Ehalt	Present

The Board of Directors convened at 1900 and Vice Chair Ann Alley called the meeting to order.

Approval of Agenda:

Debbie Ullom made a motion to approve the Agenda for July 12, 2017. Greg Albers Sr., seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Correspondence:

None.

Approval of Minutes:

Greg Albers Sr., made a motion to approve Kiowa Fire Board of Directors meeting minutes of June 14, 2017, as written. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Greg Albers Sr., made a motion to approve Kiowa Fire District check #7613 through #7633 and approve all other disbursements as reviewed by Board members. George Ehalt seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Public Hearings:

None.

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerry Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 41 calls. YTD calls are 200. In June 2017, the volunteers logged 1485 shift hours for an average of 49.5 hours daily and 138.9 hours per volunteer firefighter. For the 41 responses, the District averaged 3.4 responders per call.

Additionally, the volunteers had 56 training hours for the month of June. Call volume is up 20% from 2016.

Grants: The District was awarded \$2,893.71 (50%) from a multi agency EMTS Grant. These grant funds will be used to purchase three Motorola portable radios.

Building Maintenance: Only 14% of the building maintenance budget has been spent year-to-date, and Chief Lamansky contracted with Cross Diamond Electric to install new LED lighting in the bays and the office at a cost of \$2700.00. The current fluorescent lighting fixtures are original to the building and only half of them are working. This project should be completed in August and anticipate that this lighting upgrade will have a savings on the utility bills.

Equipment: The 1988 GMC pickup was sold for \$3,000.00. The Kelly Blue Book value was \$1700.00. The new ambulance is in service after being out for warranty work the last month.

Community Events: Medical standby coverage was provided at the Cowboy Up events on June 23 & 24. The members participated in the Kiowa Street Fair on June 23rd. The July 4th Fireworks show was a success. The volunteers raised approximately \$2,900.00 that evening.

Impact Fees: Currently, the District has 9 single family residential impact fees pending. Chief sent Agave Oil and Gas a \$1,500.00 invoice for impact fees regarding the drill site on Comanche Creek Rd.

Miscellaneous: Chief submitted a claim on the State of Colorado website for "Unclaimed Property" on behalf of the Kiowa Fire District. The District has approximately \$2200.00 in unclaimed money.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

2016 Audit: Geri reported that the 2016 audit has been filed and accepted by the State.

Payroll: Geri reported that MyPay Solutions upgraded the payroll platform and current time entry method to keep current with security and compliance protocols. The upgrade also included a Web Employee portal where the employees can register their account with MyPay Solutions and they will have online access to view/print their payroll stubs, W-2's and make withholding changes only. Geri sent this information along with a registration link to all employees.

FPPA Actuarial: Geri will get estimates from FPPA.

Monthly Summary Report: The Board had no questions of Geri's monthly summary report.

Attorney Tibbals came before the Board to discuss the following items:

Impact Fees: Bob and Chief discussed impacts fees for solar sites. At this time, Chief has been unable to locate any information on how impact fees are assessed for solar sites or the fee structure. Bob will check with BBC Research on impact fees for solar sites.

ECCA Board Representative Report: Bob reported that the ECCA tower building and tower should be operational by the middle of the month. ECCA will renew their contract with Douglas County for dispatch services.

Volunteer Representative Report: None.

Unfinished Business:

Fire Station Project: Chief Lamansky reported that he met with Kiowa Water & Wastewater Authority. The Board gave verbal permission for the District to move the water line and fence and demolish the old pump house. Chief is waiting for written permission on this project before any demo work is started.

New Business:

Ambulance Accounts: Outstanding A/R is \$47,635.14. Geri submitted the lifetime ambulance reports showing credits, debits, write-offs, etc., for the Board's review.

Auditor Engagement Letter: Geri presented the engagement letter from Marc, James & Associates for the 2017 audit. Debbie Ullom made a motion to accept the engagement letter from Marc, James & Associates for the 2017 audit. Greg Albers Sr., seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

2017 Budget Committee: Greg Albers Sr., made a motion to appoint George Ehalt, Debbie Ullom, Geri Scheidt & Chief Lamansky to the 2017 Budget Committee. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 2007 with the next scheduled meeting to commence at approximately 1900 on Wednesday, August 9, 2017.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors