October 15, 2017

**Position:** Captain **or** Deputy Chief

**Reports To:** Fire Chief

**Application Deadline:** November 15, 2017

**Starting Salary:** $50,000 to $60,000 Depending on Qualifications

**Schedule:** Full Time Exempt (40 hours per week with after hours on call responsibilities.)

While the exact schedule is negotiable, this position typically works 40 hours a week in the office and has on call responsibilities for half the week.

**Benefits:**

* FPPA Retirement Program Participation
* Health Insurance (80% Employer Paid)
* Vision and Dental available at employee expense
* Optional 457 retirement account
* Uniform Allowance
* Generous Paid Time Off Package
* Paid Training

**Position Description:**

Under general supervision, to perform a variety of duties in response to fire, medical and other emergency calls for the protection of life, property and environment; to render emergency medical response and Advanced Life Support; to maintain and operate a variety of firefighting, emergency medical and fire station equipment; to participate in fire prevention, public education, disaster preparedness and training activities and to perform a variety of related duties relative to assigned areas of responsibility.

Under administrative direction, directs, manages, supervises, and coordinates the activities and operations of the Kiowa Fire District including fire suppression, fire prevention, code enforcement, emergency medical services, and related services and activities; coordinates assigned activities with other divisions, departments, and outside agencies; and provides highly responsible and complex administrative support to the Fire Chief.

This position as needed also regularly performs the duties of a Paramedic/Firefighter, Engineer, Company Officer and/or other job functions. As a small combination agency we rely on all of our staff to be able to fill any job function within the agency as needed.

**Minimum Qualifications:**

* Colorado Paramedic or Nationally Registered Paramedic eligible for Colorado certification
* Colorado Firefighter II Certification
* Colorado Hazardous Materials Operations Certification
* BLS, ACLS, and PALS or PEPP Certification
* ICS 100 and 200 (ICS 300 and 400 within 6 months of hire)
* NIMS 700 and 800
* 3 Years of emergency services experience
* 1 year of management or supervisory experience
* Must live within the Kiowa Fire District or within a reasonable distance to be determined by the Chief. (within 3 months of hire)

**Preferred Qualifications:**

* Five years of emergency services experience
* 3 years of management or supervisory experience
* Knowledge of the Denver Metro EMS Protocols
* Experience in a volunteer or mostly volunteer organization
* General knowledge of computer systems and records management systems
* Knowledge of Communications systems and radio programming techniques.
* Grant writing experience
* Instructor experience and certifications
* Fire Inspection experience and certifications

**About the Kiowa Fire District:**

The Kiowa Fire District provides fire and EMS services to 324 square miles of rural Elbert County Colorado. We have a resident population of about 2,000 people and answer about 350 calls per year. Our response staff currently includes about 15 volunteers, 1 full time EMT/Firefighter, 5 part time Paramedics and 2 full time Paramedics that also serve as the Fire Chief and Deputy Chief. Additionally, we employ a part time mechanic and a part time Admin/Finance Officer who serves as the secretary to the Board of Directors.

The Kiowa Fire District is an equal opportunity employer.

**Contact:**

To apply, please send your resume, cover letter, and copies of relevant certifications using any of the methods below. Questions can be sent

* **Email:**

[admin@kiowafire.com](file:///\\KIOWAFIREDATA\tr205\Personnel\admin@kiowafire.com)

* **By Mail:**

Kiowa Fire District

PO Box 321

Kiowa, CO 80117

* **Hand Deliver:**

Kiowa Fire Station 221

403 County Road 45

(Corner of State Highway 86 and County Road 45)

Kiowa, CO 80117