

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
December 13, 2017**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 13th day of December 2017, with the roll call of members as follows:

Jim Jerrold	Absent-Excused
Ann Alley	Present
Debbie Ullom	Present
Greg Albers Sr.	Present
George Ehalt	Present

The Board of Directors convened at 1904 and Vice Chair Ann Alley called the meeting to order.

Approval of Agenda:

Greg Albers Sr., made a motion to approve the Agenda for December 13, 2017. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Correspondence:

Received thank you cards.

Approval of Minutes:

Greg Albers Sr., made a motion to approve Kiowa Fire Board of Directors meeting minutes of November 8, 2017, as written. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Greg Albers Sr., made a motion to approve Kiowa Fire District check #7729 through #7744, void check #7698 and all other disbursements as reviewed by Board members. George Ehalt seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Public Hearings:

The public hearing was opened at 1907. The 2018 budget notice was published in accordance with the law and the proposed budget was open for inspection by the public at Kiowa Fire Station #1, 403 County Road 45, Kiowa, CO and on the District's website. No written or verbal comments regarding the budget were received by any board member or staff member. No public comment was received at the public hearing. Greg Albers Sr., made a motion to close the public hearing. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

2018 Budget Adoption: Debbie Ullom made a motion that the budget for the General Fund and the Pension Fund budget as submitted, amended and summarized by fund, is hereby

approved and adopted as the budget of the Kiowa Fire Protection District for the year 2018. Greg Albers Sr., seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Certification of Mill Levy: Greg Albers Sr., made a motion that for the purpose of meeting all general operating expenses of the Kiowa Fire Protection District during the 2018 budget year, there is hereby levied a tax of 8.689 mills upon each dollar of the total valuation for assessment of all taxable property within Kiowa Fire Protection District certified by the County Assessor in the amount of \$37,730,346 for the year 2018. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

2018 Budget Appropriation: George Ehalt made a motion to appropriate the 2018 budget as follows:

That estimated expenditures for each fund are as follows:

General Fund.....	\$1,232,409
Pension Fund.....	\$ 58,300
Emergency Fund.....	\$ 25,000

That estimated revenue for each fund is as follows:

General Fund	
Sources Other Than Taxes.....	\$ 350,000
From Tax Levy.....	\$ 327,839
From Other Taxes.....	\$ 40,000
Fund Balance.....	<u>\$ 539,570</u>
	\$1,257,409
Pension Fund	
From General Fund.....	\$ 0
State Matching Funds.....	\$ 0
Investment Income.....	\$ 50,000
Fund Balance.....	<u>\$ 809,022</u>
	\$ 859,022

Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Greg Albers Sr., made a motion to authorize and direct Geri Scheidt to finalize the budget for all filings with County and State. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously.

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerry Lamansky came before the Board to discuss the following items:

New Deputy Chef: Chief introduced Don Ogborn who is the new Deputy Fire Chief for Kiowa Fire District. Don's start date is January 1, 2018.

Call Volume: For the past month there were 38 calls. YTD calls are 394. In November 2017, the volunteers logged 1005.00 shift hours for 91 shift hours per volunteer firefighter. For the 38 responses, there was an average of 3.2 responders per call. Call volume is up 17% from November 2016. Additionally, 54 training hours were logged.

Christmas Party: Chief reported that a year-end gathering will be a catered event on January 6, 2018 at Fire Station #1. Invitations will be sent out via email.

Communications: Chief reported that the VHF Antenna on CR 118 & CR 49 needed repair and when the crew went out to the site, Rise Broadband who owns the tower, had technicians on site for other repairs and repaired the antenna for the District at no cost.

Kiowa Town Board Meeting: Chief reported that at the Kiowa Town Board meeting, one of the Town Trustees, stated that the Fire District was not performing inspections on the local businesses or enforcing code issues. Chief reported that these inspections are being done as time permits and will be completed now that the District has hired a Deputy Chief.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Command Vehicle Lease/Purchase: Geri reported that the new Command vehicle lease purchase is finalized in the amount of \$60,000 and Colorado Community Bank is holding these funds in an escrow account.

2018 Budget: Geri reported that the 2018 budget is completed and now that the Board has adopted and appropriated the budget, she will file the budget electronically with DOLA and have the mill levy certified to the Board of County Commissioners and DOLA.

2017 Audit: Geri reported that she has been working with Greg Viergutz on the District's 2017 audit. The field portion of the audit is scheduled for April 7, 2018, at Fire Station #1.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Tibbals came before the Board to discuss the following items:

2018 Election Schedule: Bob discussed the 2018 Special District election schedule.

Mini Excavator Insurance Claim: Bob reported that the District's insurance company issued a check in the amount of \$38,905.85 to cover the damage to Potestio Brothers mini excavator. Bob recommended that the District pay the remaining \$250.00 of the damages, accept the insurance check and authorize Geri to draw a cashiers check \$39,155.95 payable to Potestio Brothers upon Potestio Brothers acceptance and signed release of liability. Greg Albers Sr., made a motion to approve acceptance of the insurance check and authorize Geri to obtain and issue a cashiers check in the amount of \$39,155.95 once the signed release of liability from Potestio Brothers is received. George seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

ECCA Board Representative Report: Bob Tibbals reported that ECCA's 2018 budget has been adopted and includes a line item for contribution to Douglas County to retain a new technician for the communications system. The dispatchers met with the KFPD members and no complaints were submitted.

Volunteer Representative Report: None.

Unfinished Business:

Fire Station Project: Chief reported that the packet was sent to the Town to schedule a Board of Adjustments meeting. The landscaping for the parking area is designed and the request is for a 5 foot variance on the parking lot which is 100' from CR 45 to front door and requesting a 30' variance for the addition. The next step is advertisement of the RFP for the building itself.

New Business:

Ambulance Accounts: Outstanding Lifetime A/R is \$72,409.99.

2018 Board Meeting Schedule: The Board reviewed the 2018 Board of Director meeting schedule to meet on the second Wednesday of each month. Debbie Ullom made a motion to approve. George Ehalt seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

2018 Board of Director Positions:

Position of Chairman: Greg Albers Sr., made a motion to nominate Ann Alley as Chairman. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Position of Vice Chair: Debbie Ullom made a motion to nominate George Ehalt as Vice Chair. Greg Albers Sr., seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Position of Treasurer: George Ehalt made a motion to nominate Debbie Ullom as Treasurer. Greg Albers Sr., seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered. made a motion to keep the Board of Director

Board of Director Positions: Debbie Ullom made a motion to nominate Jim Jerrold and Greg Albers Sr., for Board of Director positions. George Ehlt seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

ECCA Board Positions: Debbie Ullom made a motion to nominate Don Ogborn and Austin Garza as Kiowa Fire District's representatives on the ECCA Board. George Ehalt seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 2006 with the next scheduled meeting to commence at approximately 1900 on Wednesday, January 10, 2018.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors