

**KIOWA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
August 12, 2020**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 12th day of August 2020, with the roll call of members as follows:

George Ehalt	Present
Ann Alley	Present
Debbie Ullom	Absent-Excused
Jim Jerrold	Present
Karen Hart	Present

The Board of Directors convened at 1900 and Chair George Ehalt called the meeting to order.

**Approval of Agenda:**

Ann Alley made a motion to approve the Agenda for August 12, 2020. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Correspondence:**

Thank you letter from South Metro Fire District for mutual aid at the Chatridge Fire in Highlands Ranch on June 29<sup>th</sup>.

Received a \$5,000 grant from the El Pomar Foundation for wildland fire gear.

**Approval of Minutes:**

Karen Hart made a motion to approve Kiowa Fire Board Directors meeting minutes of July 8, 2020, as written. Ann Alley seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Approval of Checks:**

Ann Alley made a motion to approve Kiowa Fire District check #8379 through #8392, and all ACH disbursements as reviewed by the Board. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Public Hearings:**

None

**Report of Officers, Professional Consultants & Committees:**

***Assistant Fire Chief Don Ogborn came before the Board to discuss the following items:***

**Call Volume:** For the past month there were 41 calls. YTD calls for 2020 are 219. In July 2020, the volunteers logged 1960 shift hours for 98 hours per volunteer firefighter. For the 41

responses, there was an average of 3.3 responders per call. Additionally, 88 training hours were logged. Call volume decreased 10% from 2019.

**Grants:** The VFA grant was initially denied for replacement fire hose. An appeal letter was filed and after reconsideration, the District has been awarded \$2,165.50. The District was awarded a \$5,000 grant from El Pomar Foundation that will be used to purchase wildland PPE. The AFG grant is a \$200,000 grant with a 5% match and will be a 2021 budget item.

**CARES Funding:** The District has applied for CARES funding and will be in the fall cycle for consideration. Items that will be requested are PPE, bunker gear and IT items.

**Equipment:** The District was donated 13 sets of bunker gear and 25 SCBA masks, 20 mask bags and 15 sets of suspenders from Frederick/Firestone Fire District with an estimated value of \$25,000. Elizabeth Fire District donated 6 gas detectors with an estimated value of \$3,500.

**Command Vehicle Purchase:** Chief Ogborn presented the proposal to purchase a new command vehicle. Jim Jerrold made a motion for Chairman George Ehalt to assist in the research of additional state bids for a vehicle and get final numbers that will include lights, siren, etc., and that the vehicle will be purchased with Impact Fees. Final purchase approval will be conducted by the attorney to the Board via a straw poll so purchase can be completed prior to September 1<sup>st</sup>. Ann Alley seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Brush Truck Tires:** Chief Ogborn discussed the need to replace the tires on Brush 221. Ann Alley made a motion to purchase new tires for Brush 221 up to \$2,000. Karen Hart seconded the motion. Further discussion: a repair/replacement schedule needs to be completed on all District equipment to assist with the budget process. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

***Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:***

**Budget Committee:** Geri requested that the Board appoint the 2021 Budget Committee. Ann Alley made a motion to appoint George Ehalt, Karen Hart, Chief Lamansky, Chief Ogborn and Geri Scheidt for the 2021 Budget Committee. Jim Jerrold seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Insurance Renewal:** Geri reported that her and Chief Ogborn are working on the insurance renewal and updating all information regarding buildings and equipment. T. Charles Wilson has also requested a list of drivers with their drivers license number, state and date of birth.

**Buildings:** Geri reported that the auditor has requested that the volunteers donate the conx boxes that they purchased for fire training needs to be donated to the District since it is on District property and insurance and will be added to the building assets.

**Monthly Summary Report:** The Board had no questions regarding Geri's monthly summary report that was submitted.

**Attorney Bob Tibbals came before the Board to discuss the following items:**

Bob is working on wildland mitigation plans program for the District that will include property owner's release of liability.

Bob discussed that the development south of Kiowa is moving forward and that the Fire District will be included for a referral comment on this project.

**ECCA Board Representative Report:** Bob reported that ECCA is moving along and they are working on radio pricing.

**Volunteer Representative Report:** 7 volunteers attended the Board meeting.

**New Business:**

**Ambulance Accounts:** Outstanding A/R as of 7/31/2020 is \$39,171.17.

**2020 Audit:** The Board reviewed the Engagement Letter from Marc, James & Associates for the District's 2020 audit. Jim Jerrold made a motion to approve the 2020 Engagement Letter with Marc, James & Associates. Ann Alley seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

**Deployment:** Chief Ogborn reported that he has listed one of the District's brush trucks for deployment with the State. Chief Ogborn and Geri will be meeting to get employee's personnel paperwork completed prior to deployment if the District receives the call.

**Public Comment:**

None.

No further business coming before the Board, the meeting was adjourned at 2052 with the next scheduled meeting to commence at approximately 1900 on Wednesday, September 9 , 2020.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
KIOWA, COLORADO**

**APPROVED BY:**

**REVIEWED BY:**

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**ATTEST: SECRETARY**

**BY:** \_\_\_\_\_  
**Secretary for the Board of Directors**