

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
January 13, 2021**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 13th day of January 2021, with the roll call of members as follows:

George Ehalt	Present
Ann Alley	Present
Debbie Ullom	Present
Jim Jerrold	Present
Karen Hart	Present

The Board of Directors convened at 1901 and Chair George Ehalt called the meeting to order.

Approval of Agenda:

Jim Jerrold made a motion to approve the Agenda for January 13, 2021, to include an Executive Session on an emergency basis for attorney/client privilege regarding a contract with the Fire Chief and move the Executive Session to after public comment. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

None.

Approval of Minutes:

Ann Alley made a motion to approve Kiowa Fire Board Directors meeting minutes of December 9, 2020, as written. Jim Jerrold seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Jim Jerrold made a motion to approve Kiowa Fire District check #8448 through #8463, and all ACH disbursements as reviewed by the Board. Ann Alley seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Hearings: None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 34 calls. YTD calls for 2020 are 406. In December 2020, the volunteers logged 1621 shift hours for 73 hours per volunteer firefighter. For the 34 responses, there was an average of 3.1 responders per call. Additionally, 24 training hours were logged. Call volume decreased less than 1% from 2019.

Grants: EMTS grant was applied for to purchase heart monitors for the ambulances. The Firefighter Safety & Disease grant reimbursement in the amount of \$7,985.75 for the extractor that was purchased has not been received. The VFA grant reimbursement in the amount of \$2,165.50 was received. Items that were purchased through the CVRF grant are: 4 ruggedized laptop computers, examination gloves, N95 masks, P100 masks with filters, protective masks, protective hoods, safety vests, safety glasses, heavy duty filters for HVAC system, 3 air purifiers, disinfectant fogging machines for both ambulances and building, audio visual conferencing system, annual Zoom subscription, autoclave for sterilizing equipment.

COVID19 Cases: There are no additional COVID-19 cases among the members. All members who tested positive are back to work. Vaccinations are being offered through Parker Adventist and some of the members have already received them. Vaccinations are optional and not mandated.

Buildings: Chief submitted drawings and site plan for the Training Center project.

Wildland Deployment Program: Chief Ogborn reported on expenses from the Cameron Peak fire that have been billed but not received at this time from the State. Net profit at this time for the wildland deployment program is \$58,637.00.

Equipment: Chief Ogborn presented the proposal for consideration to purchase an UTV unit with a plow to serve as snow plow for around the station, use at special events, and would also be a deployable unit for the District. Don obtained three bids, one from Kubota, John Deere and Bobcat. The Kubota full unit price at \$18,891 was the lowest. A fully enclosed trailer to haul this unit is estimated at \$7,000. Jim Jerrold made a motion to approve the contingent purchase of a Kubota unit not to exceed amount of \$18,891.67 to be paid with impact fees and the final decision to be made by the Board after availability is known and the Board will vote via a straw poll after information is available. Debbie Ullom seconded the motion. Further discussion: this purchase is outside of a specific budget item from impact fees and for Chief Ogborn to find out the availability of the unit. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

2021 Budget: The 2021 mill levy was certified with the Elbert County BOCC and DOLA. The 2021 Budget was filed with DOLA and has been accepted.

Finance: Geri discussed that with the questions that are now being asked on grant applications, it is probably time for the District to have a written finance policy. Geri will draft this policy and submit to the Board for review.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

Bob covered new executive session laws and discussed supplemental appropriations to the budget.

ECCA Board Representative Report: Don reported that ECCA continues to work on the updated surcharge monies. ECCA is looking at an upgraded site security systems to alert and record for break-in, vandalism instances.

Volunteer Representative Report: Ethan Lamansky commented on the accomplishments of Chief Lamansky and related issues to the Chief's housing situation.

New Business:

Ambulance Accounts: Outstanding A/R as of 12/31/2020 is \$48,399.51. Breakdown is as follows: 31-60 days - \$6,825.18; 61-90 days - \$5,582.15; 91-120 days - \$5,370.00; 121-180 - \$11,023.11; over 180 days - \$19,599.07.

2021 Board Positions: Ann Alley made a motion to keep the positions the same for 2021. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Comment:

None.

Executive Session:

Jim Jerrold made a motion to go into Executive Session on an emergency basis for privileged attorney client discussion. Debbie Ullom seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Karen Hart made a motion that the Kiowa Fire Protection District Board of Directors will now come out of Executive Session with the Attorney for the Board. No formal action was taken by the Board, including, but not limited to, any proposed policy, position, resolution, rule or regulation or formal action in contravention with C.R.S. 24-6-402(4). No further record was kept of this Executive Session. Ann Alley seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Statement: The Attorney for the Board acknowledges and reaffirms that no policy or decision was made during this Executive Session and no further record was kept of this Executive Session.

Robert L. Tibbals, Attorney

George Ehalt, Chair

Karen Hart made a motion that Chief Lamansky be allowed to live at Fire Station #2 in his camper inside the building until June 1st. From June 1st to October 1st, Chief Lamansky may remain living in his camper at Fire Station #2, but the camper must be located outside of the building. Chief Lamansky will continue to pay the utilities at Station #2. The Board of Directors will pursue adding housing improvements to Station #2 for a manned station for Chief and volunteers with the assistance of District staff. Ann Alley seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

No further business coming before the Board, the meeting was adjourned at 2153 with the next scheduled meeting to commence at approximately 1900 on Wednesday, February 10, 2021.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors