

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
April 14, 2021**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 14th day of April 2021, with the roll call of members as follows:

George Ehalt	Present
Ann Alley	Present
Debbie Ullom	Present
Jim Jerrold	Present
Karen Hart	Present

The Board of Directors convened at 1908 and Chair George Ehalt called the meeting to order.

Approval of Agenda:

Ann Alley made a motion to approve the Agenda for April 14, 2021. Debbie Ullom seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

None.

Approval of Minutes:

Debbie Ullom made a motion to approve Kiowa Fire Board Directors meeting minutes of March 10, 2021, as written. Ann Alley seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Ann Alley made a motion to approve Kiowa Fire District check #8496 through #8513, with the exception of check #8504 which will be voided and all ACH disbursements as reviewed by the Board. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Hearings: None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky came before the Board to discuss the following items:

Chief Lamansky was absent from the Board meeting. The Board of Directors reviewed Chief's written report.

Call Volume: For the past month there were 25 calls. YTD calls for 2021 are 84. In March 2021, the volunteers logged 1566 shift hours for 78.3 hours per volunteer firefighter. For the 25

responses, there was an average of 3.1 responders per call. Additionally, 64 training hours were logged. Call volume decreased by 10% from 2020.

Grants: VFA Grant: the VFA grant being submitted will be to purchase chain saws and accessories totaling approximately \$6000. This is a 50% match of \$3000, which has been budgeted. The District applied for and received a \$4500.00 grant from State Farm for Fire Prevention and Education. We will have more details when the official letter arrives outlining the award.

Developments: A pre-application for a concrete batch plant has been submitted and reviewed by the district.

Deputy Chief Don Ogborn came before the Board to discuss the following items:

Equipment: Chief Ogborn reported that the Kubota UTV unit has been delivered and is in the bay for the Board to look at.

Ambulance Inspections: Ambulance inspections for 2021 have been completed.

Records Management Software: Chief Ogborn has purchased records management software from Emergency Reporting that will improve the District's records management for reports that need to be send to the State and has equipment inventory capabilities. Cost of the software is \$2,295.00. This will be paid from the IT line item, but will be covered by savings from the Communications line item in the 2021 budget and will be budgeted for in the IT line item beginning with the 2022 budget.

Training Center: Several welders have donated their time to help finish the training center. These individuals worked last weekend and will be working a couple more weekends this month in hopes of getting the welding completed at the Training Center.

Development: Deputy Ogborn was contacted by a developer this week who is subdividing 640 acres into 35 acre lots up off CR 194 near 3rd Bridge. It is a possibility they will purchase the adjoining 1200 acres to also subdivide into 35 acre lots.

Staffing: Chief Ogborn discussed that the District needs to hire a mechanic to assist Aaron Lutter. Salary will for these individuals will remain with the budgeted mechanic salary line item.

Vacation: Chief Ogborn reported that he will be on vacation from April 19th to April 25th and his shifts have all been covered.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Audit: Geri reported that she is continuing to work with the auditor on the 2020 audit.

Work Comp Claim: Geri reported that she has filed a work comp claim on a volunteer that was injured at the Station.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

Bob reported that he has day-to-day discussions with Fire District personnel. Legislature is in session and there is legislation at this time that affects fire service.

ECCA Board Representative Report: Chief Ogborn reported that ECCA is working with the State to construct a new tower near CR 186. Tower and equipment is estimated to cost \$450,000.

Volunteer Representative Report: Syd Morrison reported that Ben Felts will be the new treasurer for the volunteers. 3 volunteers are enrolled in EMT class. The volunteers have adopted a Kiowa High School Senior through the program at the Kiowa School District.

Unfinished Business:

Finance Policy: Attorney Bob Tibbals reviewed the draft Finance Policy and sent out proposed changes to the Board for their review and comments. The Board suggested a few changes and Bob will make those revisions and send to the Board for final review and adoption at the May Board meeting.

Leave of Absence: The Board discussed the leave absence request of Austin Garza. Discussion took place in order to meet the needs of the District that the position be changed from FF/EMT to FF/Paramedic. The Board thanked Austin for his service to the Fire District and wish him well in his new endeavor and should he decide to return, to apply for an open position, if available, at that time. Debbie Ullom made a motion to deny a leave of absence for Austin Garza. Ann Alley seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered. Ann Alley made a motion to hire a full-time FF/Paramedic at \$20.00 per hour plus benefits and to post the job internally to anyone who is a paramedic, going through paramedic school. If there are no internal candidates, then the job posting needs to be posted outside of the District. Debbie Ullom seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

New Business:

Ambulance Accounts: Outstanding A/R as of 03/31/2021 is \$63,109.57.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 2100 with the next scheduled meeting to commence at approximately 1900 on Wednesday, May 12, 2021.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors