

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
May 12, 2021**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 12th day of May 2021, with the roll call of members as follows:

George Ehalt	Present
Ann Alley	Present
Debbie Ullom	Present
Jim Jerrold	Present
Karen Hart	Present

The Board of Directors convened at 1903 and Chair George Ehalt called the meeting to order.

Approval of Agenda:

Ann Alley made a motion to approve the Agenda for May 12, 2021. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

None.

Approval of Minutes:

Karen Hart made a motion to approve Kiowa Fire Board Directors meeting minutes of April 14, 2021, as written. Ann Alley seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Ann Alley made a motion to approve Kiowa Fire District check #8514 through #8523, and all ACH disbursements as reviewed by the Board. Jim Jerrold seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Hearings: None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky came before the Board to discuss the following items:

Chief Lamansky was absent from the Board meeting. The Board of Directors reviewed Chief's written report.

Call Volume: For the past month there were 34 calls. YTD calls for 2021 are 117. In April 2021, the volunteers logged 1409 shift hours for 74.0 hours per volunteer firefighter. For the 34 responses, there was an average of 3.1 responders per call. Additionally, 77 training hours were logged. Call volume decreased by 3% from 2020.

Donation: Volunteer firefighter Brandon Christensen purchased and donated a new FLIR thermal imaging camera to the District. The value of this camera is \$3,500.00

FTE: The daytime EMT hours are still filled by part-time staff. The ad for a full-time paramedic/firefighter has been posted on the Colorado Fire Chief's website; COEMS; FB jobs, Centura Health and forwarded to a large email group. The Board discussed amending the job description for a paramedic and train as a firefighter and that the schedule would be flexible. Debbie Ullom made a motion to advertise this position on Indeed for 10 days with an updated job description. Jim Jerrold seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Developments: A pre-application for two separate office buildings are in the review stage. One is a 50,000 square foot office building at CR 37 & Hwy 86, the other is a drilling company on Hwy 86 which includes 140,000 square foot office building.

Deputy Chief Don Ogborn came before the Board to discuss the following items:

Training Center: Don reported that work on the training center continues and it is not far from completion.

VFA Grant: VFA grant has been submitted for new chain saws and chain saw equipment.

Inventory: Chief Ogborn is working on updating the inventory of all equipment for the District and completion of the data input into the new inventory program.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Audit: Geri reported that she has received the draft of the 2020 audit and will forward to the Board for their review. Greg Viergutz will attend the June 9th Board meeting for presentation of the audit.

Medical Billing Company: Geri discussed that the auditor recommended that the District research information regarding WIBS that is a medical billing company in Castle Rock. WIBS is the medical billing company that is used by West Douglas Fire, Franktown Fire, Rattlesnake Fire, Agate Fire, North Central Fire and Simla Fire Districts. The Board agreed for Geri to obtain the billing information and bring back to the Board for consideration.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

Bob reported that there is no legislation that will affect Special District's at this time.

ECCA Board Representative Report: Chief Ogborn discussed that the ECCA Board is looking to construct a new tower in the Spring Valley Ranch development. Estimated construction cost for this tower is \$400,000 and plan to apply for an Energy Mineral Impact grant for half the cost.

Volunteer Representative Report: No report.

Unfinished Business:

Finance Policy: Attorney Bob Tibbals reviewed the Finance Policy with the Board's recommended changes. Ann Alley made a motion to approve the Finance Policy with the requested revisions. Jim Jerrold seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

New Business:

Ambulance Accounts: Outstanding A/R as of 04/30/2021 is \$63,932.38.

Costco/Sam's Club Membership: Ann Alley stated that she feels the District would benefit having a Costco or Sam's Club membership so that items could be purchased in bulk and recognize a savings. Ann Alley made a motion that the District open a Costco or Sam's Club membership for a year. Jim Jerrold seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Comment:

Connie Albers stated that she is concerned with the credit limit on the Chief's credit card and she believes there are questionable purchases made on the credit card.

No further business coming before the Board, the meeting was adjourned at 2013 with the next scheduled meeting to commence at approximately 1900 on Wednesday, June 9, 2021.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors