

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
June 9, 2021**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 9th day of June 2021, with the roll call of members as follows:

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| George Ehalt | Present |
| Ann Alley | Present |
| Debbie Ullom | Present |
| Jim Jerrold | Present |
| Karen Hart | Present |

The Board of Directors convened at 1900 and Chair George Ehalt called the meeting to order.

Approval of Agenda:

Ann Alley made a motion to approve the Agenda for June 9, 2021, with the amendment to move the auditor presentation to the beginning of the meeting. Debbie Ullom seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

2020 Audit Presentation:

Greg Viergutz with Marc, James & Associates came before the Board to present the Fire District 2020 audit. Ann Alley made a motion to accept the 2020 audit and direct Greg Viergutz to file the audit with the state auditor. Jim Jerrold seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

None.

Approval of Minutes:

Ann Alley made a motion to approve Kiowa Fire Board Directors meeting minutes of May 12, 2021, as written. Jim Jerrold seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Debbie Ullom made a motion to approve Kiowa Fire District check #8524 through #8535, and all ACH disbursements as reviewed by the Board. Ann Alley seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Hearings:

None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 38 calls. YTD calls for 2021 are 156. In May 2021, the volunteers logged 1089 shift hours for 60.5 hours per volunteer firefighter. For the 38 responses, there was an average of 3.1 responders per call. Additionally, 66 training hours were logged. Call volume increased by 16% from 2020.

Development Projects: Current development projects within the District and in the plan review phase are: Burnco Bulk Plant; Drill Tech Drilling & Shoring that includes a 100,000 square foot warehouse and a 14,000 square foot administrative office; office building that is 45,000 square feet at County Road 37/Hwy 86; Event Center at the corner of County Road 134/Hwy 86; a 100,000 square foot, 12 bay trash transfer station off of Hwy 86; RV storage facility at County Road 134/Hwy 86.

ISO: The District is undergoing a review of its ISO rating.

Fire Hydrants: the Fire District is working with the Town of Kiowa and Kiowa Water Authority to place locks on fire hydrants to prevent the theft of water.

Training: Elizabeth and Kiowa Fire Districts assisted Douglas County with 911 dispatch training.

Deputy Chief Don Ogborn came before the Board to discuss the following items:

Inventory: new assets tags have been ordered to fit smaller equipment and replacing worn out tags and assigning tags to equipment not already inventoried. This new inventory system also includes medical supplies.

Training Center: Work continues at the Training Center but has stalled due to no welders. George Ehalt offered use of a welder and Debbie Ullom was going to check with individuals who weld if they could help out.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Medical Billing Company: Geri submitted the information from Diane Gadziala of WIBS medical billing company for ambulance billing. WIBS has 26 years of emergency transport billing experience for municipal government entities. WIBS fee is 8% of all amounts collected each month. There is a one time setup fee of \$500. \$10.00 per account that is turned over to collections. If Kiowa Fire would like to have its own access to the Medworxs database, there is an additional \$75 per month fee. This fee is for the read/print only access to the Report Center of the District's database and enables the District to create specific reports for real time tracking. At the end of each month, an invoice and monthly reports are sent at no extra charge. Any fees charge by Medicare/Medicaid at the time of revalidation process for the District. WIBS average collection rate is 92%. This includes adjustments made that are mandatory write-offs for medicare, Medicaid, VA, worker's compensation.

Costco Membership: Geri reported that she opened a Costco membership for Kiowa Fire District and it is setup as a tax exempt account. Geri gave Chief Lamansky and Chief Ogborn their temporary shopping card and they will need to go to any Costco to get their permanent card.

CFHBT: Geri reported that she has applied to DOLA for reimbursement of the Colorado Firefighter Heart Benefits Trust for the 2020 invoice in the amount of \$350.00.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

2020 Audit Representative Letter: Bob reported that he has issued a clean representative letter for the 2020 audit.

Senate Bill 21-293: Bob reported that SB21-293 before the legislature on 6/23/21 is for property tax classification and assessment rates to temporarily reduce the assessment rate for 2022 & 2023 property tax years. Bob will follow the status of this Senate Bill.

ECCA Board Representative Report: Bob reported that ECCA has approved to proceed with studies and contracts for the construction of a new tower.

Volunteer Representative Report: Connor Burke spoke of his support of the Fire Chief. Volunteers Mariah Majtka and Sidney Morrison agreed with Connor's statements.

Unfinished Business:

FF/Paramedic Position: Chief Lamansky reported he hired Corey Nyholm for the FF/Paramedic position. Corey is currently in Paramedic school and is scheduled to graduate in February 2022. Corey's start date with the District is June 16, 2021. Jim Jerrold made a motion to hire Corey Nyholm at a yearly salary of \$41,600 plus benefits with the agreement that he will complete his paramedic certification within one year of being hired. Karen Hart seconded the motion. Further discussion: reimbursement of Corey's paramedic school tuition. Jim Jerrold amended his motion to add that the District consider the concept of refunding Corey Nyholm the cost of paramedic school at the rate of \$2,000 per year for 5 years until the cost of the program is paid pending final approval by the Board. Debbie Ullom seconded the amended motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

New Business:

Ambulance Accounts: Outstanding A/R as of 05/31/2021 is \$81,975.80.

Public Comment:

Keith Westfall, Kevin Bredeson, Erica Johnson and Jay Veer addressed the Board regarding their support of the Fire Chief.

Executive Session:

Ann Alley made a motion to go into Executive Session for discussion of personnel matters under CRS 24-6-402(4)(f) involving Fire Chief Gerry Lamansky, who has requested discussion of this matter in Executive Session, with the understanding that all matters discussed in Executive Session shall remain confidential to the fullest extent permitted by the Colorado Open Meetings law. Karen Hart seconded the motion. The roll having been called, Debbie Ullom voted “no”. Motion carried.

Ann Alley made a motion that the Kiowa Fire Protection District Board of Directors will now come out of Executive Session with its employee, Gerry Lamansky. The Board took no formal action including, but not limited to, any proposed policy, position, resolution, rule or regulation or formal action in contravention with C.R.S. 24-6-402(4)(f). An electronic record of this Executive Session was made pursuant to applicable provisions of C.R.S. 24-6-402, and is in the custody of the Fire District’s attorney. Debbie Ullom seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

STATEMENT: The Attorney for the Board acknowledges and reaffirms that no policy or decision was made during this Executive Session and that a record was kept of this Executive Session and is on file with the Fire District Attorney.

Robert L. Tibbals, Attorney

George Ehalt, Chair

Ann Alley made a motion to accept Gerry Lamansky entering into FPPA’s DROP program that will change his job description as far as he will have a time to retire and the District will regain FPPA contributions. Debbie Ullom seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

No further business coming before the Board, the meeting was adjourned at 2208 with the next scheduled meeting to commence at approximately 1900 on Wednesday, July 14, 2021.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors