

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
October 13, 2021**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 13th day of October 2021, with the roll call of members as follows:

Ann Alley	Present
Debbie Ullom	Present
Jim Jerrold	Present
Karen Hart	Present

The Board of Directors convened at 1902 and Vice Chair Ann Alley called the meeting to order.

Approval of Agenda:

Jim Jerrold made a motion to approve the Agenda for October 13, 2021. Karen Hart seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Correspondence:

None

Approval of Minutes:

Debbie Ullom made a motion to approve Kiowa Fire Board Directors meeting minutes of September 8, 2021, as written. Jim Jerrold seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Jim Jerrold made a motion to approve Kiowa Fire District check #8576 through #8590, and all ACH disbursements, as reviewed by the Board. Karen Hart seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Public Hearings:

None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 58 calls. YTD calls for 2021 are 348. In September 2021, the volunteers logged 1164 shift hours for 84.1 hours per volunteer firefighter. For the 58 responses, there was an average of 3.3 responders per call. Additionally, 38 training hours were logged. Call volume increased by 17% from 2020.

Fuel Tank: Chief discussed the quote from Kubat Equipment & Service for upgrades to the fuel tank. The quote is for \$10,358.60 for proper signage, electrical material and labor; shop supplies; fuel management system, piping, overfill protection valve and freight. This quote does not include painting, SPCC plan, confirming if CP is needed, installation of fence around perimeter of tank, installation of gate at entrance, fuel to test new equipment, tank charts, permitting, additional signage and any work/materials not quoted. The Board agreed to table a decision on the fuel tank and requested the Chief obtain the cost to

decommission the tanks. The Board directed Geri Scheidt to check on a Wex fuel account and if the local gas stations accept the Wex fuel cards.

Community Events: The District was available at the Town of Kiowa Harvest Festival and will be hosting the annual Halloween party on October 31st.

The Board had no questions regarding Chief's monthly summary report that was submitted.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Wildland Deployment: Geri reported that she has a login to track the wildland deployment billing status and a link to the training webinar on how to complete the process. The status of reimbursement for the Burnt Peak Fire for the period of 7/20/21 thru 8/6/21 is \$33,994.38. Of that reimbursement, payroll paid was \$8,662.56 and other expenses were \$2,259.32 for a net profit of \$23,072.50. This reimbursement is in the eligibility check for another set of eyes and then to invoicing for reimbursement. Jim Jerrold made a motion that the Chief and Geri Scheidt will handle the wildland deployment billing with the State for Kiowa Fire District. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

Bob requested a \$50 per month increase in his monthly retainer fee beginning January 2022.

Bob discussed that he is finalizing a job performance review template to send to the Board.

ECCA Board Representative Report:

Bob Tibbals reported that ECCA received a 40% increase from Douglas County for dispatch services. ECCA also is moving forward with the Rattlesnake Fire District antenna project this spring.

Volunteer Representative Report:

No volunteers were present.

Unfinished Business:

WIBS Contract: Geri reported that the WIBS contract has been received for medical billing for the District. Attorney Bob Tibbals reviewed the contract and advised the Board it was sufficient for approval. Karen Hart made a motion to approve the WIBS contract and authorize execution of the same. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

New Business:

Ambulance Accounts: Outstanding A/R as of 09/30/2021 is \$68,155.35.

Board of Director Position Letters of Interest: The Board reviewed the letters of interest for the vacant Board position from Jay Vier and Andrew Koldeway and interviewed both individuals. Karen Hart made a motion to appoint Andrew Koldeway to fill the vacant position. Jim Jerrold seconded the motion. The roll having been called, Debbie Ullom voted "no". Motion carried.

2022 Budget Presentation: Geri Scheidt presented the draft of the 2022 budget for the Kiowa Fire District. The Board reviewed the budget and made a few changes. This draft budget will be posted in the Fire Station and the Fire District website for public inspection. The budget is in draft form with final numbers being presented during the public hearing at the December 8, 2021, Board meeting.

Public Comment:

No further business coming before the Board, the meeting was adjourned at 2102 with the next scheduled regular meeting to commence at approximately 1900 on Wednesday, November 10, 2021.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors