

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
December 8, 2021**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 8th day of December 2021, with the roll call of members as follows:

Ann Alley	Present
Debbie Ullom	Present
Jim Jerrold	Present
Karen Hart	Present
Andrew Koldeway	Present

The Board of Directors convened at 1903 and Vice Chair Ann Alley called the meeting to order.

Approval of Agenda:

Jim Jerrold made a motion to approve the Agenda for December 8, 2021. Karen Hart seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Correspondence:

None.

Approval of Minutes:

Andrew Koldeway made a motion to approve Kiowa Fire Board Directors meeting minutes of November 10, 2021, as written. Karen Hart seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Debbie Ullom made a motion to approve Kiowa Fire District check #8602 through #8612, and all ACH disbursements as reviewed by the Board. Karen Hart seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Public Comment: None

Public Hearings:

The public hearing for the 2022 Budget was opened at 1914. The 2022 budget notice was published in accordance with the law and the proposed budget was open for inspection by the public at Kiowa Fire Station #1, 403 County Road 45, Kiowa, CO and on the District's website. No written or verbal comments regarding the budget were received by any board member or staff member. No public comment was received at the public hearing. Jim Jerrold made a motion to close the public hearing. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

2022 Budget Adoption: Debbie Ullom made a motion that the budget for the General Fund and Pension Fund budget as submitted, amended and summarized by fund, is hereby approved and

adopted as the budget of the Kiowa Fire Protection District for the year 2022. Andrew Koldeway seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

2022 Mill Levy Certification: Karen Hart made a motion that for the purpose of meeting all general operating expenses of the Kiowa Fire Protection District during the 2022 budget year, there is hereby levied a tax of 8.689 mills upon each dollar of the total valuation for assessment of all taxable property within Kiowa Fire Protection District certified by the County Assessor in the amount of \$52,241,499 for the year 2022. Jim Jerrold seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

2022 Budget Appropriation: Jim Jerrold made a motion to appropriate the 2022 budget as follows: That estimated expenditures for each fund are as follows:

Section 1: That estimated expenditures for each fund are as follows:

General Fund.....	\$2,778,139
Pension Fund.....	\$ 69,240
Emergency Fund.....	\$ 25,000

Section 2: That estimated revenue for each fund is as follows:

General Fund	
Sources Other Than Taxes.....	\$1,675,750
From Tax Levy.....	\$ 453,926
From Other Taxes.....	\$ 71,093
Fund Balance.....	<u>\$ 602,370</u>
	\$2,803,139
Pension Fund	
Investment Income.....	\$ 100,000
Fund Balance.....	<u>\$ 992,722</u>
	\$ 1,092,722

Andrew Koldeway seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Andrew Koldeway made a motion to authorize and direct Geri Scheidt to finalize the budget for all filings with County and State. Karen Hart seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 38 calls. YTD calls for 2021 are 437. In November 2021, the volunteers logged 1042 shift hours for 78.1 hours per volunteer firefighter. For the 38 responses, there was an average of 2.8 responders per call. Additionally, 42 training hours were logged. Call volume increased 17% from 2020.

Covid Testing: Kiowa Fire now has rapid covid testing available for employees, volunteers, Board members and their families.

Medicare/Medicaid Audit: Chief was notified this morning that the District has a scheduled Medicare/Medicaid audit on December 9th.

Vehicles: Chief reported that C221 vehicle is scheduled for repairs on Monday, December 13th.

Grants: Chief reported that the AFG Regional grant for SCBA units is close to submission.

Monthly Summary Report: The Board had no further questions on the Chief's monthly report.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Wex Fuel Account: Geri reported that Wex sent an amended contract to sign for the District's fuel account. The amendment to the contract is to add a 45 day pay period and a fuel rebate that will be credited to the account balance.

Community Banks of Colorado Signatories: Geri presented the updated bank account signatories paperwork. This update is to remove George Ehalt from the bank account and add Andrew Koldeway to the account.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

Bob reviewed the 2022 election calendar.

ECCA Board Representative Report: Bob reported that ECCA adopted the 2022 budget and the Rattlesnake Fire District tower is projected to be completed in 2022.

Volunteer Representative Report: No report.

New Business:

Ambulance Accounts: Outstanding A/R as of 11/30/2021 is (no report)

2022 Board of Director Positions: Karen Hart made a motion to appoint Debbie Ullom to the position of Chair. Jim Jerrold seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Karen Hart made a motion to appoint Ann Alley to the position of Vice Chair. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Jim Jerrold made a motion to appoint Karen Hart to the position of Treasurer. Debbie Ullom seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Jim Jerrold made a motion that the Board Liaison is Debbie Ullom. Karen Hart seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Executive Session pursuant to CRS 24-6-402 (3) & (4), Subsection (f):

Debbie Ullom made a motion to go into Executive Session for discussion of District personnel matters involving the annual review of Fire Chief Gerry Lamansky with the understanding that all matters discussed in Executive Session shall remain confidential to the fullest extent permitted by the Colorado Open Meetings law. Karen Hart seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Andrew Koldeway made a motion that the Kiowa Fire Protection District Board of Directors will now come out of Executive Session with its employee, Gerry Lamansky. The Board took no formal action, including, but not limited to, any proposed policy, position, resolution, rule or regulation or formal action in contravention with C.R.S. 24-6-402(4). An electronic record of this Executive Session was made pursuant to applicable provisions of C.R.S. 24-6-402. Karen Hart seconded the motion. The roll having been called, the Vice Chair declared the motion unanimously carried and so ordered.

Statement: Present during this Executive Session were Board of Directors Ann Alley, Jim Jerrold, Debbie Ullom, Karen Hart and Andrew Koldeway; legal counsel for the District, Robert L. Tibbals and Fire Chief Gerry Lamansky, who consented to this annual review being held in Executive Session. No formal action was taken during this Executive Session. An electronic recording of this Executive Session was taken and is on file with legal counsel.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 2054 with the next scheduled meeting to commence at approximately 1900 on Wednesday, January 12, 2022.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors