

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
November 9, 2022**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 9th day of November 2022, with the roll call of members as follows:

Debbie Ullom	Present
Ann Alley	Absent-Excused
Karen Hart	Present
Andrew Koldeway	Present

The Board of Directors convened at 1903 and Chair Debbie Ullom called the meeting to order.

Approval of Agenda:

Andrew Koldeway made a motion to approve the updated Agenda for November 9, 2022. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

Thank you card from a patient that was transported and a thank you card from a homeowner on the wildland fire response.

Approval of Minutes:

Karen Hart made a motion to approve Kiowa Fire Board Directors meeting minutes of October 12, 2022, as written. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Karen Hart made a motion to approve Kiowa Fire District check #8695 through #8697 and all ACH disbursements as reviewed by the Board. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Comment:

None.

Public Hearings:

None.

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 56 calls. YTD calls for 2022 are 449. In October 2022, the volunteers logged 1210 shift hours for 67.20 hours per volunteer firefighter. For the 56 responses, there was an average of 3.3 responders per call. Additionally, 97 training hours were logged. Call volume increased 13% from 2021.

Grant: Chief Lamansky submitted a second VFA grant application in the amount of \$5,000.

Impact Fees: Chief Lamansky presented a request from Elbert County to waive the impact fees for the new Road & Bridge facility. Andrew Koldeway made a motion to reduce the impact fee of \$14,994 to \$7,497 which is half of the full amount. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Dispatch Fees: Chief Lamansky reported that ECCA will bill Kiowa Fire District \$1,375 for dispatch fees in 2023.

Development Review: Chief Lamansky reported that he reviewed a pre-application for the EC East development that will cover 3 square miles off of County Road 53 and Kiowa-Bennett Roads. This development is being designed for 3,000 single family homes to include townhomes and apartments along with commercial. The developer would like to break ground January 24th.

Monthly Chief Report: The Board had no questions regarding Chief's monthly report.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Board Vacancy: Geri discussed with the passing of Board member Jim Jerrold, there is a vacancy on the Board of Directors. Anyone who is registered to vote in the State of Colorado and resides within the special district or who owns ad valorem taxable property within the boundaries of the special district is eligible to serve on the Board of Directors. This position would be appointed and the individual will serve until the May 2023 election. Geri will post a Vacancy Notice on the District website.

Virtual Credit Card Payment: Geri discussed that the District has received a virtual credit card payment from a patient for their ambulance bill. The only way to receive the money is to sign up for EFT/ACH with Instamed. If the District signs an agreement with Instamed, they require the DOB and SS # of an individual with Kiowa Fire, a principal or officer with 25% or more ownership in the business and bank info for Kiowa Fire. Another option is for WBS to inform the patient that Kiowa Fire is not set up to take credit card payments and they will have to make their payment by check only. Karen Hart made a motion that the District does not accept virtual credit card payments and a check will need to be remitted. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Famli Program: The Board's decision on this matter does not have to be completed by a Public Hearing. Geril will send an email to all full-time staff that if they would like to comment on the District's participation in this program, they can do so at the December 14th Board meeting. If the

employee is unable to be in attendance at the meeting, they can submit a comment to Geri ahead of time and she will read it into record at the meeting.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

Bob reviewed with the Board that he will send out the Chief's performance evaluation form to them. The Board needs to complete the evaluation and return to Bob for finalization. This will be an Executive Session item on the December 14th Board meeting agenda.

Bob discussed additional fees he will need to bill the District for a patient complaint filed with CDPHE on a 911 response that resulted in a transport. Karen Hart made a motion to authorize an additional \$1,500 to Bob for his legal fee in this matter to be coded to the contingency line item and if additional funds are needed to contact the Board. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

ECCA Board Representative Report:

Volunteer Representative Report:

None.

New Business:

Ambulance Accounts: Outstanding A/R as of 10/31/2022 with WIBS is \$54,439.47; 0-30 days is \$15,296.35; 31-60 days is \$5,400.00; 61-90 days is \$8,374.86; 91-120 days is \$5,835.00; 121-150 days is \$1,765.00 and 151+ days is \$17,768.26. Quick Med Claims are \$97,394.53.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 1946 with the next scheduled meeting to commence at approximately 1900 on Wednesday, December 14, 2022.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors