

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
December 14, 2022**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 14th day of December 2022, with the roll call of members as follows:

Debbie Ullom	Present
Ann Alley	Present
Karen Hart	Present
Andrew Koldeway	Present

The Board of Directors convened at 1900 and Chair Debbie Ullom called the meeting to order.

Approval of Agenda:

Karen Hart made a motion to approve the Agenda for December 14, 2022. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

None.

Approval of Minutes:

Andrew Koldeway made a motion to approve Kiowa Fire Board Directors meeting minutes of November 9, 2022, as written. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Karen Hart made a motion to approve Kiowa Fire District check #8698 through #8703, and all ACH disbursements, void check #8699 as reviewed by the Board. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Comment:

None

Public Hearings:

The public hearing for the 2023 Budget was opened at 1903. The 2023 budget notice was published in accordance with the law and the proposed budget was open for inspection by the public at Kiowa Fire Station #1, 403 County Road 45, Kiowa, CO and on the District's website. No written or verbal comments regarding the budget were received by any board member or staff member. No public comment was received at the public hearing. Andrew Koldeway made a motion to close the public hearing at 1908. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

2023 Budget Adoption: Andrew Koldeway made a motion that the budget for the General Fund budget as submitted, amended and summarized by fund, is hereby approved and adopted as the budget of the Kiowa Fire Protection District for the year 2023. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

2023 Mill Levy Certification: Karen Hart made a motion that for the purpose of meeting all general operating expenses of the Kiowa Fire Protection District during the 2023 budget year, there is hereby levied a tax of 8.689 mills upon each dollar of the total valuation for assessment of all taxable property within Kiowa Fire Protection District certified by the County Assessor in the amount of \$52,972,380 for the year 2023. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

2023 Budget Appropriation: Andrew Koldeway made a motion to appropriate the 2023 budget as follows: That estimated expenditures for each fund are as follows:

Section 1: That estimated expenditures for each fund are as follows:

General Fund.....	\$1,845,479
Emergency Fund.....	\$ 25,000

Section 2: That estimated revenue for each fund is as follows:

General Fund	
Sources Other Than Taxes.....	\$ 533,529
From Tax Levy.....	\$ 461,276
From Other Taxes.....	\$ 70,000
Fund Balance.....	\$ 805,674
	<u>\$1,870,479</u>

Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Karen Hart made a motion to authorize and direct Geri Scheidt to finalize the budget for all filings with County and State. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 34 calls. YTD calls for 2022 are 484. In November 2022, the volunteers logged 1310 shift hours for 69.0 hours per volunteer firefighter. For the 34 responses, there was an average of 3.3 responders per call. Additionally, 55 training hours were logged. Call volume increased 11% from 2021.

Monthly Summary Report: The Board had no further questions on the Chief’s monthly report.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

CO EMS Supplemental Payment Cost Report: Geri reported that she completed and submitted the FY 2022 CO EMS Supplemental Payment Cost Report on 11/23/22. The next step is the

Desk Review that all participating providers must undergo. The Desk Review process will begin early 2023.

2022 Audit: Geri reported that she sent the auditor financial reports ending 11/30/22 along with the GASB 68 reports for the FPPA SWDB plan and the volunteer pension plan.

ADA Compliance: Geri reported that July 2021, Colorado passed HB 21-1110, which requires state and local public entities to meet established website accessibility standards. Government websites must submit website accessibility plans to Colorado's Information Technology Department by July 1, 2023 and the website must be implemented and in compliance by July 1, 2024.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

Bob discussed the 2023 election and filing of the 2023 Transparency Notice.

ECCA Board Representative Report: Deputy Chief Aaron Harris is the secretary for ECCA. The 2023 ECCA budget was adopted.

Volunteer Representative Report: No report.

New Business:

Ambulance Accounts: Outstanding A/R as of 11/30/2022 is \$55,774.02. The breakdown is: 0-30 days - \$12,309.77; 31-60 days - \$10,421.00; 61-90 days - \$2,934.46; 91-120 days - \$6,364.02; 121-150 days - \$5,785.00; 151+ - \$17,959.77

FAMLI Program: Geri Scheidt discussed the FAMLI program benefits and requirements for both employer and employee. Karen Hart made a motion to adopt Resolution 22-05, for the Kiowa Fire District to opt out of the FAMLI program. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

2022 Board of Director Positions: Karen Hart made a motion to appoint Debbie Ullom to the position of Chair. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Debbie Ullom made a motion to appoint Andrew Koldeway to the position of Vice Chair. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Andrew Koldeway made a motion to appoint Karen Hart to the position of Treasurer. Debbie Ullom seconded the motion. Andrew Koldeway amended his motion to add Secretary with the Treasurer. Debbie Ullom seconded the amended motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Andrew Koldeway made a motion that the Board Liaison is Debbie Ullom. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Board Vacancy Position Applications: Geri presented the applications received for the vacancy position on the Board of Directors. The Board agreed to conduct interviews with the applicants at the January 11, 2023 Board meeting starting at 7:15pm.

Public Comment:

None.

Executive Session pursuant to CRS 24-6-402 (3) & (4), Subsection (f):

Andrew Koldeway made a motion to go into Executive Session for discussion of District personnel matters involving the annual review of Fire Chief Gerry Lamansky with the understanding that all matters discussed in Executive Session shall remain confidential to the fullest extent permitted by the Colorado Open Meetings law. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Karen Hart made a motion that the Kiowa Fire Protection District Board of Directors will now come out of Executive Session with its employee, Gerry Lamansky. The Board took no formal action, including, but not limited to, any proposed policy, position, resolution, rule or regulation or formal action in contravention with C.R.S. 24-6-402(4). An electronic record of this Executive Session was made pursuant to applicable provisions of C.R.S. 24-6-402. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Statement: Present during this Executive Session were Board of Directors Ann Alley, Debbie Ullom, Karen Hart and Andrew Koldeway; legal counsel for the District, Robert L. Tibbals and Fire Chief Gerry Lamansky, who consented to this annual review being held in Executive Session. No formal action was taken during this Executive Session. An electronic recording of this Executive Session was taken and is on file with legal counsel.

Debbie Ullom, Chair

Robert L. Tibbals, Attorney

Karen Hart made a motion to authorize the Chair to sign the Fire Chief's annual review. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

No further business coming before the Board, the meeting was adjourned at 2048 with the next scheduled meeting to commence at approximately 1900 on Wednesday, January 11, 2023.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors